**Compliance Portfolio**

- **Required Contract Provisions for Federal-Aid Construction Contracts Regarding:**
  - Contract Compliance – Juanita Linton
  - Equal Employment Opportunity (EEO)
    - Contractor’s EEO Compliance Checklist for Federal-Aid Construction Contracts
    - FHWA Form 1391 – Contractor’s Annual EEO Report
      http://wwwsp.dotd.la.gov/Inside_LaDOTD/Divisions/Administration/Compliance/Pages/Contract_Compliance_Unit.aspx
  - Labor Compliance – Angela Benn
    - Project Site Labor & EEO Standards Interview Form
    - Payrolls – Davis-Bacon Compliance
    - Submission of Form 1444
    - Posters for Project Site
      http://wwwsp.dotd.la.gov/Inside_LaDOTD/Divisions/Administration/Compliance/Pages/Labor-Compliance-Program.aspx
  - On-the-Job Training (OJT) Participation (Goal Project) – Joyce Brignac or Juanita Linton
    - OJT Interview and Enrollment Forms:
      http://wwwsp.dotd.la.gov/Inside_LaDOTD/Divisions/Administration/Compliance/Pages/OJT-Program.aspx
  - Disadvantage Business Enterprise (DBE) Participation (Goal Project) – Rhonda Wallace, Keycha Alexander Green or Judy Halloran
    - Small Business Element (SBE) Participation (Goal Project)
      - Good Faith Effort Documentation
      - Commercially Useful Function (CUF) Form
      - OMF-1A’s and OMF-2A’s (Sublet forms)
      - DBE/SBE Payment Information CP-2A’s
      - Prompt Payment
  - Disadvantage Business Enterprise (DBE/SBE) Participation (No Goal Project) – Rhonda Wallace, Keycha Alexander Green or Judy Halloran
    http://wwwsp.dotd.la.gov/Inside_LaDOTD/Divisions/Administration/Compliance/Pages/DBE_Admin_Unit.aspx
  - Civil Rights and Labor Software (ID and Password) – Kristi Nixon
    https://awproject.dotd.la.gov/
    http://wwwsp.dotd.la.gov/Inside_LaDOTD/Pages/Employee_Portal.aspx

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  o Angela Benn; Labor Compliance Program Manager
  o Keycha Alexander-Green; DBE Contract Administration Program Manager
  o Joyce Brignac – On the Job Training Specialist
  o Kristi Nixon – CR&L ID and Password

Website:
http://wwwsp.dotd.la.gov/Inside_LaDOTD/Divisions/Administration/Compliance/Pages/DBE_Certification.aspx