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**STATE OF LOUISIANA  
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WILLIAM D. ANKNER, Ph.D.  
SECRETARY

August 21, 2008

Mr. Charles W. Bolinger  
Division Administrator  
Federal Highway Administration  
5304 Flanders Drive, Suite A  
Baton Rouge, Louisiana 70808

Dear Mr. Bolinger:

Attached for your review and approval is the Department's On-The-Job Training Program Manual effective October 1, 2008. Participation in the program will begin after the Department's letting of October 2008.

The assistance received from FHWA personnel, Department personnel, AGC, and members of the contracting community in the revision of the training program was invaluable and greatly appreciated.

Should you have any questions, please contact Jenny Hamilton at (225) 379-1364.

Sincerely yours,

**STACI C. MESSINA.  
COMPLIANCE PROGRAMS DIRECTOR**