

Addendum G
PUBLIC INVOLVEMENT PROCEDURES FOR STAGE 1
INTERIM AS OF JULY 2011

PURPOSE:

Public involvement provides stakeholders, including federal, state, and local agencies and officials, and the public, the opportunity to participate in Louisiana's transportation program. Public involvement occurs during various stages of a project. These procedures relate to the Stage 1 Environmental Process, an early stage in LADOTD's Project Delivery Process in which LADOTD processes projects requiring permits, approvals, or utilizing federal funds in compliance with the National Environmental Policy Act (NEPA).

These procedures incorporate the LADOTD Secretary's Policy for Achieving Context Sensitive Solutions collaborative approach to decision making whereby transportation solutions are developed that fit within the context of their surroundings. The intent is to deliver better projects for the community and the State as a whole.

Many of LADOTD's projects involve the Federal Highway Administration (FHWA) and compliance with FHWA rules, regulations, policies, and guidance. FHWA's Environmental Policy Statement stresses the full involvement of all partners. It is FHWA policy to:

- Pursue communication and collaboration with Federal, state, and local partners in the transportation and environmental communities, including other modal administrations within the U.S. DOT.
- Seek new partnerships with tribal governments, businesses, transportation and environmental interest groups, resource and regulatory agencies, affected neighborhoods, and the public.
- Ensure that those historically underserved by the transportation system, including minority and low-income populations, are included in outreach.
- Actively involve partners and all affected parties in an open, cooperative, and collaborative process, beginning at the earliest planning stages and continuing through project development, construction, and operations.
- Ensure the development of comprehensive and cooperative public involvement programs during statewide and metropolitan planning and project development activities.

Per FHWA's Public Involvement Requirements, each State must have procedures approved by FHWA to carry out a public involvement/ public hearing program pursuant to 23 U.S.C. 128 and 40 CFR parts 1500 through 1508. State public involvement/public hearing procedures must provide for:

- Coordination of public involvement activities and public hearings with the entire NEPA process.

□ Early and continuing opportunities during project development for the public to be involved in the identification of social, economic, and environmental impacts, as well as impacts associated with relocation of individuals, groups, or institutions.

□ One or more public hearings or the opportunity for hearing(s) to be held by the State highway agency at a convenient time and place for any Federal-aid project which requires significant amounts of right-of-way, substantially changes the layout or functions of connecting roadways or of the facility being improved, has a substantial adverse impact on abutting property, otherwise has a significant social, economic, environmental or other effect, or for which the FHWA determines that a public hearing is in the public interest.

□ Reasonable notice to the public of either a public hearing or the opportunity for a public hearing. Such notice will indicate the availability of explanatory information. The notice shall also provide information required to comply with public involvement requirements of other laws, Executive Orders, and regulations.

SAFETEA-LU (Safe, Accountable, Flexible, Efficient Transportation Equity Act – A Legacy for Users approved in 2005) further defined the role of agencies involved with a transportation project receiving Federal (FHWA) funds. The SAFETEA-LU Environmental Review Process Final Guidance, issued November 15th, 2006, defines the role of Lead Agencies, Participating Agencies, and Cooperating Agencies. The purpose of the environmental streamlining provisions are to coordinate Federal agency involvement in major highway projects under the NEPA process and to address concerns relating to delays in implementing projects, unnecessary duplication of effort, and added costs often associated with the conventional process for reviewing and approving surface transportation projects.

The Center for Environmental Quality (CEQ) goals of improved transparency and informed decision making, include improving the effectiveness of public engagement, by making NEPA documents and analyses easier to read and understand, and by enhancing public involvement to address environmental justice or other community concerns.

UTILIZATION:

Successful stakeholder involvement means providing equitable access to the decision making process, providing opportunity for participation by all populations in a community, obtaining meaningful input, meaningful collaboration, and careful consideration of input when transportation decisions are made, resulting in better transportation solutions.

Comments received as a result of solicitation of views, publication of environmental documents, and in response to public involvement events are reviewed, considered, and addressed to extent possible in the environmental document.

Commitments identified during the Stage 1 process will be included in the Permits, Mitigation, and Commitments page of the environmental document prepared for the project.

PROCEDURES:

A variety of methods are used in seeking stakeholder involvement. The four most frequently used are solicitation of views, public meetings, request for stakeholder comment on environmental documents, and public hearings. These methods may be singularly or in combination depending on the nature of each proposed project.

Additional methods, such as project websites with option for submitting comments via internet, newsletters, telephone hot-lines, charrettes, and local project offices, are used on a project basis. Innovative methods that encourage participation may be used provided that the methods receive prior approval from Environmental Engineer Administrator, as well as FHWA for federally- funded projects.

Public Involvement carried out during Stage 0 Feasibility can be incorporated into the Stage 1 NEPA process, particularly if handled in accordance with the Public Meeting procedures below.

Solicitations of Views (SOV):

Early coordination with appropriate local, state, and federal agencies is accomplished by solicitation of views to assist in the identification of reasonable alternatives and the evaluation of the social, economic, and environmental impacts of any proposed action and measures to mitigate adverse impacts which result from that action.

The Environmental Section maintains lists of various federal, state, and local agencies and officials. The state list of federal and state agencies and officials includes those with jurisdiction statewide. The parish lists of federal, state, and local agencies and officials include those with jurisdiction within the applicable parish. Upon request, any group or individual can be included on a list.

SOVs are done as early as possible in the environmental process for projects other than for minor federally-funded and state-funded projects such as overlays, turn lanes, signage, etc. Recipients are asked to provide comments within 30 days.

Views are solicited for federally-funded: Categorical Exclusions upon receipt of preliminary plans or comparable project information (except for some minor projects such as scour repairs, ferry boat repairs, etc.); Environmental Assessments (EA) upon receipt of approved Feasibility Study and initiation of environmental process; and Environmental Impact Statements (EIS) after publication of Notice of Intent in the Federal Register.

Views may be solicited for state-funded only projects upon receipt of sufficient project information.

PUBLIC MEETINGS:

Public Meetings are held early in the environmental process to inform stakeholders about proposed projects. They are held at convenient and accessible locations and provide reasonable opportunities for participation.

Public Meeting notices are:

- Published two times as display ads in a prominent section of the newspaper(s) with substantial circulation in the project area – one time within the 2nd week prior to the meeting and one time within the week prior, or at the discretion of the Environmental Engineer Administrator
- Mailed or e-mailed to the state and applicable parish SOV lists, with other project- specific stakeholders included
- Mailed or e-mailed to radio and television stations in the project area with request for public service announcements
- Posted on DOTD's internet website

Public Meeting notices contain:

- Purpose of meeting
- Brief project description and location
- Date, time, and place of meeting
- Statement that should assistance be required due to a disability to participate, the meeting organizer should be notified at least 5 days in advance so accommodations can be arranged

Handouts that include preliminary information about the proposed project are distributed at meetings. Written comment forms with return mailing address are provided in the handout.

The meeting format is flexible and can be moderated, open house, or combination. At moderated meetings, the opening remarks, technical presentation, and question & answer portions are

recorded. Open house format may include looping presentation usually with voiceover and court reporter or tape recorder available for verbal statements. For combination format, the open house portion typically takes place prior to the moderated portion.

A transcript of the meeting which includes meeting notice, handout(s), moderated presentation/looping presentation, sign-in sheets, verbatim verbal comments, and written statements, is distributed (see attached list).

PUBLIC HEARINGS

Public Hearings, or opportunities for requesting public hearings, are a required part of the NEPA process for projects processed as EAs and EISs. A Public Hearing is held after the EA or DEIS has been approved by FHWA for publication and distributed for public comment.

Notices of Opportunity:

Two notices of opportunity are published in newspapers having general circulation in the project area. The second notice is published no sooner than one week after the first. Requests for public hearings must be submitted within fourteen days after publication of the second notice.

Request for Hearing:

If any requests are received within the stipulated period, a public hearing will be held unless the request(s) is resolved and withdrawn.

Notices of Public Hearing are:

- Published two times as display ads in prominent sections of newspaper(s) with substantial circulation in the project area – one time 30-40 days prior to the hearing and one time 5-12 days prior
- Mailed or e-mailed to the state and applicable parish SOV lists, list of attendees from public meetings and other public involvement events, and to other project-specific stakeholders
- Mailed or e-mailed to radio and television stations in the project area with request for public services announcements
- Posted on DOTD's internet website

Public Hearing notices contain:

- Project description and location
- Date, time, and place of hearing
- Indication that information regarding acquisition of right-of-way and relocation assistance will be presented (as applicable)
- Location of environmental document and availability for review and purchase

- Indication that tentative schedules for right-of-way acquisition and construction will be discussed
- Description of provisions for submission of verbal statements and written statements within 10 calendar days following the hearing
- Location map of proposed project
- Statement that should assistance be required due to a disability to participate, the meeting organizer should be notified at least 5 days in advance so that accommodations can be arranged

Handouts that include information about the proposed project are distributed at hearings. Written comment forms, with return mailing address and statement that comments will be received for ten calendar days following the hearing, are provided at the hearing.

The hearing format can be moderated, open house, or combination. At moderated hearings, the opening remarks, technical presentation, and comment portions are recorded. Written statements are accepted for the official record and addressed later in the final environmental document. Open house format includes looping presentation usually with voiceover and court reporter or tape recorder available for verbal statements. For combination format, the open house portion typically takes place prior to the moderated portion.

Presentation and handout include:

- Purpose and Need
- Information regarding consistency with local urban planning
- Pertinent location and design information, including alternatives and major design features, as well as preferred alternative, if identified
- Explanation of public availability of all information developed in support of the project location and design recommended
- Identification and explanation of encroachments on floodplains
- Identification and explanation of impact to wetlands/other waters
- Identification and explanation of other impacts, including Sections 106, 4(f), and 6(f) properties as applicable
- Federal/state/local relationship in the financing of the project
- Estimated number of individual, families, businesses, farms, and nonprofit organizations to be relocated by each alternative under consideration
- Tentative schedule for right-of-way acquisition and construction
- Explanation of DOTD's Acquisition of Right-of-Way and Relocation Assistance Program
- Written comment forms with return mailing address

A transcript of the hearing which includes hearing notice, handout(s), moderated presentation/looping presentation, sign-in sheets, verbatim verbal comments, and written statements, is distributed (see attached list).

OTHER TYPES OF PUBLIC INVOLVEMENT:

Consulting Party participation under Section 106 of the National Historic Preservation Act:

Consulting Parties are identified for involvement in the findings and determinations made during the Section 106 process regarding a project's effect on historic properties (properties listed on or determined eligible for the National Register of Historic Places). Consulting Parties can include State Historic Preservation Officer, federally-recognized Indian tribes, Tribal Historic Preservation Officers, and individuals and organizations with a demonstrated interest in the project. Identification of Consulting Parties can be done using procedures for public involvement under NEPA and may also include Consulting Party meetings. Projects for which additional Consulting Party involvement is identified after environmental document approval will be handled on a project basis.

Public Involvement under Section 4(f) of the US Department of Transportation Act for *de minimis* impact determinations.

Prior to making *de minimis* impact determinations under §774.3(b), the following coordination shall be undertaken: For historic properties, the consulting parties identified in accordance with 36 CFR part 800 must be consulted; and FHWA must receive written concurrence from the pertinent State Historic Preservation Officer (SHPO) or Tribal Historic Preservation Officer (THPO), and from the Advisory Council on Historic Preservation (ACHP) if participating in the consultation process, in a finding of "no adverse effect" or "no historic properties affected" in accordance with 36 CFR part 800. FHWA shall inform these officials of its intent to make a *de minimis* impact determination based on their concurrence in the finding of "no adverse effect" or "no historic properties affected."

For parks, recreation areas, and wildlife and waterfowl refuges, public notice and an opportunity for public review and comment concerning the effects on the protected activities, features, or attributes of the property must be provided. This requirement can be satisfied in conjunction with other public involvement procedures, such as a comment period provided on a NEPA document. FHWA shall inform the official(s) with jurisdiction of its intent to make a *de minimis* impact finding. Following an opportunity for public review and comment, the official(s) with jurisdiction over the Section 4(f) resource must concur in writing that the project will not adversely affect the activities, features, or attributes that make the property eligible for Section 4(f) protection. This concurrence may be combined with other comments on the project provided by the official(s).

DOCUMENTATION FOR FEDERALLY-FUNDED PROJECTS (FHWA)

Three types of environmental documents are prepared in compliance with the National Environmental Policy Act: Categorical Exclusion, Environmental Assessment, and Environmental Impact Statement.

Categorical Exclusions:

Views are usually solicited for projects in this category. Solicitations of Views (SOV) are used to aid in the environmental studies and in the determination of action category.

Public Meetings for this category of projects can be held when considered desirable to inform area residents and/or businesses of the proposed project and receive comments related to the project.

Environmental Assessments and Environmental Impact Statements:

Projects for which Environmental Assessment (EA) is warranted and for which a Finding of No Significant Impact (FONSI) or preparation of an Environmental Impact Statement (EIS) is indicated will require at least a solicitation of views, and public hearing or opportunity to request a public hearing offered.

For projects having extensive impacts or substantial public concern, public meetings may be held at various times during the processing of the project.

If there are no substantial public comments in response to the solicitation of views or public meeting(s), an opportunity for requesting a public hearing can be provided. If requested, a public hearing will be held unless the request is resolved and withdrawn.

Environmental Assessments (EA): Upon approval of the EA by the lead federal agency, usually the Federal Highway Administration (FHWA), the document is made available at the parish library and local branches in the project area as well as applicable DOTD district office. Its availability is made known by publication of display ad in local newspaper. The comment period is a minimum of 21 days from date of first publication. The document is distributed to agencies, officials and interested parties as appropriate (see attached list). The document may be posted on DOTD's internet website.

Draft Environmental Impact Statements (DEIS): Upon approval of the DEIS by the lead federal agency, usually FHWA, the document is made available for review and comment at the parish

library and local branches in the project area, FHWA, DOTD headquarters, and applicable DOTD district office. Document availability is made known through publication of a Federal Register notice of a 45-day comment period as well as publication of display ad in local newspaper(s). The notice of availability for the DEIS is combined with the notice of public hearing in newspaper display advertisement. The document is distributed to cooperating and resource agencies as well as other agencies, officials, and interested parties as appropriate (see attached list). The document may be posted on DOTD's internet website.

Final Environmental Impact Statements (FEIS):

Upon approval of the FEIS by the federal agency, the document is made available for review and comment at the parish library and local branches in the project area, FHWA, DOTD headquarters, and applicable DOTD district office. Document availability is made known through publication of a Federal Register notice of a 30-day comment period as well as publication of display ad in local newspaper. The document is distributed to cooperating and resource agencies as well as other agencies, officials, and interested parties as appropriate (see attached list), including parties who commented on the DEIS. The document may be posted on DOTD's internet website.

Re-evaluations:

Public involvement for projects in which substantial changes in scope and/or impacts are determined and a Re-evaluation required will be handled on a project basis. This public involvement may include solicitation of views, public meeting, or other public involvement as deemed appropriate to the scale of the changes.

Supplemental EAs and EISs:

Public involvement for projects requiring a Supplemental EA or Supplemental EIS will be handled on a project basis. This public involvement may include solicitation of views, public meeting, or other public involvement as deemed appropriate to the scale of the changes.

Other Federal Project Documentation:

The procedures regarding public involvement for other Federal projects will comply with Council on Environmental Quality (CEQ) regulations as well as the regulations and guidance of the respective Federal agency.

Documentation for State-Funded only Projects:

For state-funded only projects, DOTD will follow the same procedure followed for FHWA projects to the extent practicable and reasonable.

Public Participation Meetings

Project No.	Name	Location	Date	No. Public attended
H.010151	Cove Lane/Nelson Rd	Springhill Marriot, Lake Charles	9/18/2012	46
	LA 531 and I20	Minden Civic Center, Minden	12/6/2012	?
	I12 Westerfield to Industrial Drive	Bossier Civic Center, Bossier	12/11/2012	?
H.010151	Cove Lane/Nelson Rd	Springhill Marriot, Lake Charles	12/13/2012	58
H.004791	Belle Chasse Tunnel & Bridge	Belle Chasse Auditorium, Belle Chasse	2/26/2013	166
H.004782	Ouachita River Bridge	Monroe City Council Chambers, Monroe	3/12/2013	111
H.010560	Essen Lane Widening	Bluebonnet Library, Baton Rouge	3/26/2013	32
H.004825	LA 28 Libuse to Holloway	Kees Park Community Center, Pineville	4/2/2013	10
	US 84 and LA 34	Family Church, Winnfield	4/2/2013	?
H.000263	Chef Menteur Pass Bridge	Fort Pike Volunteer Fire Department	4/11/2013	30
H.004891	Port of South LA Master Plan	Reserve Branch Library, Reserve	4/11/2013	?
H.004634	Juban Road	Eastside Elementray School, Denham Springs	4/30/2013	38
	US 79/80 improvements	Eastwood Baptist Church, Haughton	6/18/2013	?
H.010571.1	LA 70 Bypass	Napoleonville Community Center, Napoleonville	8/13/2013	40
H.001779	Jimmie Davis Bridge	Barksdale Baptist Church, Bossier City	8/15/2013	224
H.002825	Nicholson Widening	LTRC, Baton Rouge	8/22/2013	10
H.005967	Nelson Road Extension	Springhill Suites Marriott, Lake Charles	9/17/2013	101
H.004101	Perkins Road	Kleinpeter Hall, Baton Rouge	10/2/2013	50
H.003931	Calcasieu River Bridge	Civic Center, Lake Charles	10/24/2013	38
H.009153	US 84 Widening	Municipal Building, Winnfield	11/14/2013	51
H.005693	LA 447/I12 roundabouts	Livingston literacy center, Walker	12/9/2013	44
H.010560	Essen Lane Widening	Bluebonnet Library, Baton Rouge	12/17/2013	40
H.009153	US 84 Widening	Municipal Building, Winnfield	3/25/2014	23
H.000758	US 84 Jena	Jena Town Hall, Jena	3/26/2014	82
H.002316	Hooper Widening	Central Middle School, Central	4/15/2014	33
H.002397	LA 16/I12 Pete's Hwy	Southside Jr. High, Denham Springs	5/22/2014	109
H.010719	US 90 Ramp Improvements	Salvation Army, New Orleans	6/17/2014	0
H.010571	LA 70 Bypass	Assumption Community Center, Napoleonville	6/19/2014	27
H.000758	US 84 Jena	Nolley Memorial UMC, Jena	7/18/2014	46
H.005693	LA 447/I12 roundabouts	Livingston literacy center, Walker	8/14/2014	55
H.002320	Sullivan Road	Central Intermediate School, Central	8/19/2014	42

H.009143	LA 31 & LA 92 Roundabouts	St. Martin Government Bldg, St. Marinville	9/25/2014	7
H.004782	Ouachita River Bridge	Monroe City Council Chambers, Monroe	10/21/2014	49
H.009214	LA 339 Improvements	Ernest Gallet Elementary School, Youngsiville	10/21/2014	28
	Airline at Clearview	Yenni Bldg, Jefferson	10/21/2014	35
H.002861	Causeway/Earhart Interchange	Pontiff Playground, Metairie	11/13/2014	9
H.000577	US 165 KCS Rail Overpass	Kees Park Community Center, Pineville	11/19/2014	31
H.011322	Lane Reduction US 61	Downtown Development District	11/20/2014	23
H.009142	LA 86 & LA 320 Roundabout	Iberia Parish Library, New Iberia	12/11/2014	8
H.010571	LA 70 Detour	Assumption Community Center, Napoleonville	12/17/2014	21
H.011312	US 90 median crossovers	Dufresne Community Center, Luling	12/17/2014	37
H.004101	Perkins Road	Kleinpeter Hall, Baton Rouge	12/17/2014	43
H.003003	I10 Widening	North Region Branch Library, Carencro	1/6/2015	26
H.008369	US 11 at Cleo intersection	Slidell Branch Library, Slidell	1/7/2015	2
H.011075	LA 59 at Sharp Rd	Causeway Branch Library, Mandeville	1/12/2015	3
H.004981	LA 434	St. Tammany Council Chambers, Mandeville	1/13/2015	35
H.010923	US 79 Bypass at LA 9 Roundabout	Clairborne Parish library, Homer	1/20/2015	17
H.004825	LA 28 Libuse to Holloway	Buckeye High School, Deville	1/22/2015	136
H.010890	LA 182 and Hollywood roundabout	Terrebonne Library, Houma	2/12/2015	15
H.011189 & H.009124	LA 1026 Improvements	Livingston literacy center, Walker	2/24/2015	19
H.004101	Pecue Lane/I 10 Interchange	Kleinpeter Hall, Baton Rouge	2/25/2015	?
H.011075	LA 59 Roundabout @ Sharp	St. Tammany Council Chambers, Mandeville	3/12/2015	18
H.011030	LA 59 Roundabout @ Lonesome Rd	St. Tammany Council Chambers, Mandeville	3/12/2015	18
H.005403	Hooper Extension	Central High School, Central	3/31/2015	28
H.005403	Hooper Extension	Live Oak High School, Watson	4/1/2015	35
TEAM1288	Lafourche Airport Access	S Lafourche Library, Cut Off	4/22/2015	35
H.002320	Sullivan Road	Central Intermediate School, Central	4/28/2015	17
H.005043	LA 311 Roundabouts	Terrebonne Library, Houma	4/28/2015	32
H009213	Inner Loop Extension	LSU-Shreveport, Shreveport	5/7/2015	155
H.004891	Reserve to I10 Connector	Regala Park Gym, Reserve	5/14/2015	33
H.001779	Jimmie Davis Bridge	Barksdale Baptist Church, Bossier City	5/14/2015	112
H.009956	LA 44 Turn Lanes	Ascension Library, Gonzales	5/19/2015	26
H003014	I10: LA 347 to Atchafalaya Bridge	Henderson Rec Bldg, Henderson	5/28/2015	10
H.004987	US190 Collins	Covington City Council Chambers, Covington	6/11/2015	64
H.002672	Jackson at Horseshoe	Westside Regional Library, Alexandria	6/16/2015	21

H.010571	LA 70 Bypass	Assumption Community Center, Napoleonville	6/17/2015	25
H.010924	LA 75 Roundabouts	Iberville Library, Plaquemine	6/17/2015	73
H.010116	LA 1088 Corridor	St Tammany Council Chambers, Mandeville	7/23/2015	49
H.002672	Jackson at Horsehoe	Westside Library, Alexandria	8/3/2015	21
H.004985	I 12 to Bush	Abita Springs Town Hall, Abita Springs	8/3/2015	110
H.002861	Causeway/Earhart Interchange	Pontiff Playground, Metairie	8/4/2015	13
H.004932	US90/LA318	W St. Mary Civic Center, Jeanerette	8/27/2015	52
H.004100	I10 Corridor Improvement Study	River Center, Baton Rouge	8/31/2015	?
H.004100	I10 Corridor Improvement Study	WBR Community Center, Port Allen	9/1/2015	?
H.005257	Houma Thibodaux to LA 3127	Municipal Auditorium, Thibodaux	9/2/2015	10
H.004100	I10 Corridor Improvement Study	Crowne Plaza, Baton Rouge	9/3/2015	?
H.001498	LA 24/LA 316 Co. Canal Bridge	Terrebonne Council Office, Bourg	9/10/2015	13
H.002344	Perkins Road	Kleinpeter Hall, Baton Rouge	9/16/2015	39
H.004273	I49 Lafayette Connector	Rosa Parks Center, Lafayette	10/6/2015	260
H.004634	Juban Road Widening	Livingston literacy center, Walker	10/13/2015	
H.000464	US 190/Juban Rd Roundabout	Livingston literacy center, Walker	10/13/2015	
H.010204	US 425 roundabout @ Julia	Rayville Civic Center, Rayville	11/3/2015	

Remarks

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PM

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PM/EIS

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PM/SEA

Planning

Planning

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PM/GLP

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Planning's Mtg

Planning's mtg

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Addendum H

EXECUTIVE ORDER 12898 OF FEBRUARY 11, 1994

FEDERAL ACTIONS TO ADDRESS ENVIRONMENTAL JUSTICE IN MINORITY POPULATIONS AND LOW-INCOME POPULATIONS

By the authority vested in me as President by the Constitution and the laws of the United States of America, it is hereby ordered as follows:

Section 1-1. Implementation.

1-101. Agency Responsibilities. To the greatest extent practicable and permitted by law, and consistent with the principles set forth in the report on the National Performance Review, each Federal agency shall make achieving environmental justice part of its mission by identifying and addressing, as appropriate, disproportionately high and adverse human health or environmental effects of its programs, policies, and activities on minority populations and low-income populations in the United States and its territories and possessions, the District of Columbia, the Commonwealth of Puerto Rico, and the Commonwealth of the Marian Islands.

1-102. Creation of an Interagency Working Group on Environmental Justice

(a) Within 3 months of the date of this order, the Administrator of the Environmental Protection Agency ("Administrator") or the Administrator's designee shall convene an Interagency Federal Working Group on Environmental Justice ("Working- Group"). The Working Group shall comprise the heads of the following executive agencies and offices, or their designees:

- (a) Department of Defense;
- (b) Department of Health and Human Services;
- (c) Department of Housing and Urban Development;
- (d) Department of Labor;
- (e) Department of Agriculture;
- (f) Department of Transportation;
- (g) Department of Justice;
- (h) Department of the Interior;
- (i) Department of Commerce;
- (j) Department of Energy;
- (k) Environmental Protection Agency;
- (l) Office of Management and Budget;
- (m) Office of Science and Technology Policy;
- (n) Office of the Deputy Assistant to the President for Environmental Policy;
- (o) Office of the Assistant to the President for Domestic Policy;
- (p) National Economic Council;
- (q) Council of Economic Advisers; and
- (r) such other Government officials as the President may designate. The Working Group shall

report to the President through the Deputy Assistant to the President for Environmental Policy and the Assistant to the President for Domestic Policy.

(b) The Working Group shall:

(1) provide guidance to Federal agencies on criteria for identifying disproportionately high and adverse human health or environmental effects on minority populations and low-income populations;

(2) coordinate with, provide guidance to, and serve as a clearinghouse for, each Federal agency as it develops an environmental justice strategy as required by section 1-103 of this order, in order to ensure that the administration, interpretation and enforcement of programs, activities and policies are undertaken in a consistent manner;

(3) assist in coordinating research by, and stimulating cooperation among, the Environmental Protection Agency, the Department of Health and Human Services, the Department of Housing and Urban Development, and other agencies conducting research or other activities in accordance with section 3-3 of this order;

(4) assist in coordinating data collection, required by this order;

(5) examine existing data and studies on environmental justice;

(6) hold public meetings at required in section 5-502(d) of this order; and

(7) develop interagency model projects on environmental justice that evidence cooperation among Federal agencies.

1-103. Development of Agency Strategies.

(a) Except as provided in section 6-605 of this order, each Federal agency shall develop an agency-wide environmental justice strategy, as set forth in subsections (b) - (e) of this section that identifies and addresses disproportionately high and adverse human health or environmental effects of its programs, policies, and activities on minority populations and low-income populations. The environmental justice strategy shall list programs, policies, planning and public participation processes, enforcement, and/or rulemakings related to human health or the environment that should be revised to, at a minimum:

(1) promote enforcement of all health and environmental statutes in areas with minority populations and low-income populations:

(2) ensure greater public participation;

(3) improve research and data collection relating to the health of and environment of minority populations and low-income populations; and

(4) identify differential patterns of consumption of natural resources among minority populations and low-income populations. In addition, the environmental justice strategy shall include, where appropriate, a timetable for undertaking identified revisions and consideration of economic and social implications of the revisions.

(b) Within 4 months of the date of this order, each Federal agency shall identify an internal administrative process for developing its environmental justice strategy, and shall inform the Working Group of the process.

(c) Within 6 months of the date of this order, each Federal agency shall provide the Working Group with an outline of its proposed environmental justice strategy.

(d) Within 10 months of the date of this order, each Federal agency shall provide the Working Group with its proposed environmental justice strategy.

(e) Within 12 months of the date of this order, each Federal agency shall finalize its environmental justice strategy and provide a copy and written description of its strategy to the Working Group. During the 12 month period from the date of this order, each Federal agency, as part of its environmental justice strategy, shall identify several specific projects that can be promptly undertaken to address particular concerns identified during the development of the proposed environmental justice strategy, and a schedule for implementing those projects.

(f) Within 24 months of the date of this order, each Federal agency shall report to the Working Group on its progress in implementing its agency-wide environmental justice strategy.

(g) Federal agencies shall provide additional periodic reports to the Working Group as requested by the Working Group.

1-104. Reports to The President. Within 14 months of the date of this order, the Working Group shall submit to the President, through the Office of the Deputy Assistant to the President for Environmental Policy and the Office of the Assistant to the President for Domestic Policy, a report that describes the implementation of this order, and includes the final environmental justice strategies described in section 1-103(e) of this order.

Sec. 2-2. Federal Agency Responsibilities For Federal Programs. Each Federal agency shall conduct its programs, policies, and activities that substantially affect human health or the environment, in a manner that ensures that such programs, policies, and activities do not have the effect of excluding persons (including populations) from participation in, denying persons

(including populations) the benefits of, or subjecting persons (including populations) to discrimination under, such, programs, policies, and activities, because of their race, Color, or national origin.

Sec. 3 -3. Research, Data Collection, and Analysis

3-301. Human Health and Environmental Research and Analysis.

(a) Environmental human health research, whenever practicable and appropriate, shall include diverse segments of the population in epidemiological and clinical studies, including segments at high risk from environmental hazards, such as minority populations, low-income populations and workers who may be exposed to, substantial environmental hazards.

(b) Environmental human health analyses, whenever practicable and appropriate, shall identify multiple and cumulative exposures.

(c) Federal agencies shall provide minority populations and low-income populations the opportunity to comment on the development and design of research strategies undertaken pursuant to this order.

3-302. Human Health and Environmental Data Collection and Analysis To the extent permitted by existing law, including the Privacy Act, as amended (5 U.S.C. section 552a):

(a) each federal agency, whenever practicable and appropriate, shall collect, maintain, and analyze information assessing and comparing environmental and human health risks borne by populations identified by race, national origin, or income. To the extent practical and appropriate, Federal agencies shall use this information to determine whether their programs, policies, and activities have disproportionately high and adverse human health or environmental effects on minority populations and low-income populations;

(b) In connection with the development and implementation of agency strategies in section 1-103 of this order, each Federal agency, whenever practicable and appropriate, shall collect, maintain and analyze information on the race, national origin, income level, and other readily accessible and appropriate information for areas surrounding facilities or sites expected to have substantial environmental, human health, or economic effect on the surrounding populations, when such facilities or sites become the subject of a substantial Federal environmental administrative or judicial action. Such information shall be made available to the public unless prohibited by law; and

(c) Each Federal agency, whenever practicable and appropriate, shall collect, maintain, and analyze information on the race, national origin, income level, and other readily accessible and appropriate information for areas surrounding Federal facilities that are:

(1) subject to the reporting requirements under the Emergency Planning and Community Right-to-Know Act, 42 U.S.C. section 11001-11050 as mandated in Executive Order No. 12856; and

(2) expected to have a substantial environmental, human health, or economic effect on surrounding populations. Such information shall be made available to the public unless prohibited by law.

(d) In carrying out the responsibilities in this section, each Federal agency, whenever practicable and appropriate, shall share information and eliminate unnecessary duplication of efforts through the use of existing data systems and cooperative agreements among Federal agencies and with State, local, and tribal governments.

Sec. 4-4. Subsistence Consumption Of Fish And Wildlife.

4-401. Consumption Patterns. In order to assist in identifying the need for ensuring protection of populations with differential patterns of subsistence consumption of fish and wildlife, Federal agencies, whenever practicable and appropriate, shall collect, maintain, and analyze information on the consumption patterns of populations who principally rely on fish and/or wildlife for subsistence. Federal agencies shall communicate to the public the risks of those consumption patterns.

4-402. Guidance. Federal agencies, whenever practicable and appropriate, shall work in a coordinated manner to publish guidance reflecting the latest scientific information available concerning methods for evaluating the human health risks associated with the consumption of pollutant-bearing fish or wildlife. Agencies shall consider such guidance in developing their policies and rules.

Sec. 5-5. Public Participation and Access to Information

(a) The public may submit recommendations to Federal agencies relating to the incorporation of environmental justice principles into Federal agency programs or policies. Each Federal agency shall convey such recommendations to the Working Group.

(b) Each Federal agency may, whenever practicable and appropriate, translate crucial public documents, notices, and hearings relating to human health or the environment for limited English speaking populations.

(c) Each Federal agency shall work to ensure that public documents, notices, and hearings relating to human health or the environment are concise, understandable, and readily accessible to the public.

(d) The Working Group shall hold public meetings, as appropriate, for the purpose of fact-finding, receiving public comments, and conducting inquiries concerning environmental justice. The

Working Group shall prepare for public review a summary of the comments and recommendations discussed at the public meetings.

Sec. 6-6. General Provisions.

6-601. Responsibility for Agency Implementation. The head of each Federal agency shall be responsible for ensuring compliance with this order. Each Federal agency shall conduct internal reviews and take such other steps as may be necessary to monitor compliance with this order.

6-602. Executive Order No. 12250. This Executive order is intended to supplement but not supersede Executive Order No. 12250, which requires consistent and effective implementation of various laws prohibiting discriminatory practices in programs receiving Federal financial assistance. Nothing herein shall limit the effect or mandate of Executive Order No. 12250.

6-603. Executive Order No. 12875. This Executive order is not intended to limit the effect or mandate of Executive Order No. 12875.

6-604. Scope. For purposes of this order, Federal agency means any agency on the Working Group, and such other agencies as may be designated by the President, that conducts any Federal program or activity that substantially affects human health or the environment. Independent agencies are requested to comply with the provisions of this order.

6-605. Petitions for Exemptions. The head of a Federal agency may petition the President for an exemption from the requirements of this order on the grounds that all or some of the petitioning agency's programs or activities should not be subject to the requirements of this order.

6-606. Native American Programs. Each Federal agency responsibility set forth under this order shall apply equally to Native American programs. In addition the Department of the Interior, in coordination with the Working Group, and, after consultation with tribal leaders, shall coordinate steps to be taken pursuant to this order that address Federally- recognized Indian Tribes.

6-607. Costs. Unless otherwise provided by law, Federal agencies shall assume the financial costs of complying with this order.

6-608. General. Federal agencies shall implement this order consistent with, and to the extent permitted by, existing law.

6-609. Judicial Review. This order is intended only to improve the internal management of the executive branch and is not intended to, nor does it create any right, benefit, or trust responsibility, substantive or procedural, enforceable at law or equity by a party against the United States, its agencies, its officers, or any person. This order shall not be construed to create any right to judicial

review involving the compliance or noncompliance of the United States, its agencies, its officers, or any other person with this order.

Addendum I

Subrecipient Program Administration

FTA Program Administration Procedures:

The below procedures are included in the State Management Plans for the FTA Programs.

- 1. A description of the procedures the State uses to pass through FTA financial assistance to subrecipients in a non-discriminatory manner.**

In order for FTA and DOTD to assess compliance requirements, applicants must provide the following information in their Grant Application.

1. A description of how the transportation needs of minorities will be served if the proposed project is approved for funding.
2. A description of the special efforts taken to serve minority communities and address minority transit needs.
3. The percentage of minorities in service area population and the percentage of minority users of the agency's transportation system.

Each applicant which receives \$100,000 of Section 5311 funds per year and whose minority population expressed as a percentage of total population equals or exceeds the state's average minority population of 33% must provide the total population of the service area, the percentage which are minority, a map of the service area which shows routes and distribution of minority groups (if demand-response service, the estimation of beneficiaries served by minority group category) and special efforts taken to serve minority communities and address minority transit needs.

Environmental Justice

DOTD Public Transportation Section's policy is that recipients comply with the policies of Executive Order No. 12898, "Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations"; 42 U.S.C. § 4321 note.

Louisiana's Project Application Process:

The process for preparing and submitting an Application (for funding consideration is outlined in the Application Procedures Manual for all FTA Programs.

Generally, this process operates as follows:

1. Prior to the end of the calendar year, DOTD program personnel notify existing providers to submit applications and budgets for the ensuing operating year. In areas of the state where there are no existing providers, eligible applicants which have formally indicated an interest in the program are notified of program opportunities and the potential availability of funding. All minority transit organizations that meet the eligibility criteria listed in the application manual are encouraged to apply and DOTD assistance is available upon request. Such new requests are treated in accordance with the established priority system.
2. Existing and prospective new applicants prepare and submit complete applications in accordance with detailed instructions of the Application Procedures Manual. State program personnel are available to provide assistance and advice to interested program participants.
3. Applications are submitted to DOTD no later than February 1st in order to allow adequate processing time.
4. Pre-award accounting system surveys for any new applicants will be performed to ensure adequate financial and managerial capability. Based upon Federal funding levels and utilizing the most current Federal and State auditing requirements, DOTD obtains an appropriate audit from all existing providers on an annual or biennial basis.
5. New Start Site Visits will be conducted prior to the approval of the application for any new applicants.
6. DOTD Section 5311 program staff begin technical review and evaluation of applications as they are received. Recommendations for any necessary project revisions are completed together with proposed budget allocations for each project.

7. Applicants are required to publish public notices on proposed operating and/or capital project applications. The notices invite any interested public or private transit or paratransit operator within the service area to comment.
8. DOTD submits a listing of projects and of all public and private transportation providers within each project service area to the U.S. Department of Labor.
9. DOTD finalizes its proposed Program of Projects and submits it to FTA by March 31.
10. FTA reviews and approves applications and awards grants by the end of the quarter.
11. During the FTA review and approval process, DOTD initiates and completes necessary contract agreements with applicants identified in the Program of Projects. Agreements become effective upon FTA approval.
12. For capital grant requests, DOTD reviews and updates as needed the vehicle specifications. The Division of Administration initiates the procurement processes and DOTD participates by attending pre-bid conferences.
13. Following issuance of bid awards by the Division of Administration, vehicles are ordered. Delivery of all vehicles is made to DOTD for inspection and to insure conformance with vehicle specifications.
14. Prior to issuance, recipients provide DOTD personnel with proof of insurance and submit payments for applicable title/handling fees. The face of each title is stamped to indicate that vehicles were purchased with Federal funds, and a restriction on the transfer of title without DOTD concurrence is filed with the Louisiana Department of Public Safety and Corrections.

Project applications which are submitted for funding are technically evaluated to determine, among other factors, adequacy of the project's proposed organization, management and operations, services to the elderly, disabled, minorities and Indian tribes and the reasonableness and accuracy of related budget requests. The project evaluation is used to determine necessary changes to the project prior to funding as well as the maximum level of funding which the project will be eligible to receive under the funding allocation process.

The criteria used to evaluate the applications are set forth in the Application Procedures Manual for all FTA programs and include the following:

1. The commitment of local, state or other Federal programs and funds to participate in the provision of public transportation services.
2. The likelihood of continuation of the project.
3. Provisions for the local transportation needs in a realistic and prudent manner.
4. Quality of proposed monitoring and evaluation along with the ability to modify operations as a result of evaluation.
5. Commitment of other local agencies providing or needing transportation services to purchase, share or use in area-wide service.
6. Reasonableness and justification of estimated demand.
7. Extent to which the application recognizes the transportation needs of all nonurbanized residents.
8. Appropriateness of proposed equipment needs, costs and level of service.
9. Extent to which the project will comply with federal regulations concerning Civil Rights.
10. Compatibility of system with possible existing supplemental operations e.g., taxicabs, where the vehicles, drivers, radios, and organization are already available and can provide feeder service.
11. Extent to which currently operating nonurbanized transportation service, manpower and equipment are utilized.
12. Degree of management capability to administer the grant and operate the transportation system.
13. Suitability of current and proposed promotional techniques to reach potential riders.

2. A description of the procedures the State uses to provide assistance to potential subrecipients applying for funding, including its efforts to assist applicant that would serve predominately minority populations,

The DOTD program staff are available throughout the year to provide information to interested parties on procedures for participating in the program; technical advice and planning assistance on structuring individual project applications or budgets; and assistance in interpreting and complying with applicable regulatory provisions which pertain to any aspect of the program. Application assistance workshops are

conducted each year at the Louisiana Transit Conference. All minority transit organizations that meet the eligibility criteria listed in the application manual are encouraged to apply and DOTD assistance is available upon request.

The Application Procedures Manual is available to interested applicants via internet download from the DOTD Public Transportation web page (<http://www.dotd.louisiana.gov/intermodal/transit/>) or hard copy mailed upon request. This document contains in-depth information on the preparation and submission of local applications for operating or capital expenses.

Addendum J

LADOTD INTERDISCIPLINARY TEAM PROGRAM AREA LIAISONS

In order to provide interaction between the Department's organizational units and program areas in regard to Title VI compliance, the Department has implemented a Title VI Interdisciplinary Team (I-Team). The I-Team consists of staff from each of the Department's organizational units and program areas who serve as Title VI Liaisons for the Title VI Program Manager and also District Contacts.

Planning – Ms. Robin Romeo- 225-379-1208
Public Involvement/Meetings

Project Development – Ms. Janice Williams- 225-379-1502
Design – Bridge and Road
Enhancement Program
Off-System Program

Contract Services – Mr. Masood Rasoulian- 225-379-1433
Mr. Alan Dale- 225-379-1401
Consultant Contract Services
Project Control
Contracts and Specifications

LA Transportation Research Center – Mr. Harold “Skip” Paul- 225-767-9101
Training
HBCU's

Environmental – Ms. Noel Ardoin- 225-379-4501
Public Involvement/Meetings

Real Estate – Mr. Hubert Graves- 225-379-4537
Right-of-Way
Expropriations

Construction – Mr. Mike Vosburg- 225-379-1503

Public Transportation – Ms. Donna Lavigne- 225-274-4302

Addendum K

METROPOLITAN PLANNING ORGANIZATIONS

Alexandria - LADOTD District 08

Rapides Area Planning Commission - RAPC
P.O. Box 7586 (318) 487-5401
Alexandria, La 71306

Mr. John Miller, Jr., Executive Director John@rapc.info

Baton Rouge - LADOTD Districts 61&62

Capitol Region Planning Commission - CRPC
P.O. Box 3355 (225) 383-5203
Baton Rouge, La 70821

Mr. James Setze, Executive Director Jsetze@brgov.com

Houma - LADOTD District 02

South Central Planning and Development Commission - SCPDC
P.O. Box 1870 (985) 851-2900
Gray, La 70359

Mr. Kevin P. Belanger, CEO Kevin@scpdc.org

Lafayette - LADOTD District 03

Lafayette Consolidated Government – LCG, Lafayette MPO
101 Jefferson St.
P.O. Box 4017-C (337) 205-2227
Lafayette, La 70502

Mr. Kevin Normand, Transportation Technical Committee knormand@fugro.com

Lake Charles - LADOTD District 07

Imperial Calcasieu Regional Planning and Development Commission - IMCAL
P.O. Box 3164 (337) 433-1771

Lake Charles, La 70601

Mr. Grant Bush – Interim Executive Director

gbush@imcal.org

Monroe - LADOTD District 05

North Delta Regional Planning and Development - Monroe MPO

1913 Stubbs Avenue (318) 387-2572

Monroe, La 71201

Mr. David A. Creed, Executive Director

david@northdelta.org

New Orleans - LADOTD District 02

New Orleans Regional Planning Commission- NORPC

10 Veterans Memorial Blvd. (504) 483-8500

New Orleans, La 70124

Mr. Walter Brooks, Executive Director

rpc@norpc.org

Shreveport - LADOTD District 04

Northwest Louisiana Council of Governments- NLCOG

401 Market St., Ste. 460

(318) 841-5950

Shreveport, La 71101

Mr. Kent Rogers, Executive Director

kent.rogers@nlcog.org

Addendum L

LOUISIANA MAYORS AND CITIES

Bossier

Lorenz Walker
P. O. Box 5337
Bossier City, LA 71171-5337
Phone: (318) 741-8501

Lake Charles

Randy Roach
326 Pujo Street, 10th Floor
Lake Charles, LA 70601
Phone: (337) 491-1201

West Monroe

Dave Norris
2305 N. 7th Street
West Monroe, LA 71291
Phone: (318) 396-2600

Alexandria

Jacques Roy
P. O. Box 71
Alexandria, LA 71309
Phone: (318) 449-5000

Hammond

Thomas McDermott
P. O. Box 2788
Hammond, LA 70404-2788
Phone: (985) 277-5605

Shreveport

Cedric Glover
505 Travis Street, Suite 200
Shreveport, LA 71101
Phone: (318) 673-5050

Monroe

James E. Mayo
400 Lea Joyner Expressway
Monroe, LA 71210
Phone: (318) 329-2310

New Orleans

Mitch Landrieu
1300 Perdido Street, Rm. 2E10
New Orleans, LA 70112
(504) 658-4900

Lafayette

Joey Durel – Parish President
P. O. Box 4017-C
Lafayette, LA 70502
Phone: (337) 291-8300

East Baton Rouge

Melvin "Kip" Holden
222 St. Louis Street, Rm. 301
Baton Rouge, LA 70802
Phone: (225) 389-3100

Addendum M

HISTORICALLY BLACK COLLEGES AND UNIVERSITIES (HBCU's)

Dillard University

Grambling State University

Southern University and Agricultural and Mechanical College

Southern University, New Orleans

Southern University, Shreveport

Xavier University of Louisiana

Addendum N

EQUITY ANALYSIS

Determination of Site or Location of Facilities: LADOTD follows the NEPA process to determine if any adverse impacts might result from federally funded transportation projects. LADOTD will follow the appropriate Title VI Analysis on projects. Addendum N
(See Attachments)

Date _____
Grant Applicant _____

**INFORMATION REQUIRED FOR PROBABLE
CATEGORICAL EXCLUSION
(SECTION 771.117(d))**

- ___ **A. DETAILED PROJECT DESCRIPTION:**
- ___ **B. LOCATION (INCLUDING ADDRESS):** Attach a site map or diagram, which identifies the land uses and resources on the site and the adjacent or nearby land uses and resources. This is used to determine the probability of impact on sensitive receptors (such as schools, hospitals, residences) and on protected resources.
- ___ **C. METROPOLITAN PLANNING AND AIR QUALITY CONFORMITY:** Is the proposed project "included" in the current adopted MPO plan, either explicitly or in a grouping of projects or activities? What is the conformity status of that plan? Is the proposed project, or are appropriate phases of the project included in the TIP? What is the conformity status of the TIP?
- ___ **D. ZONING:** Description of zoning, if applicable, and consistency with proposed use.
- ___ **E. TRAFFIC IMPACTS:** Describe potential traffic impacts; including whether the existing roadways have adequate capacity to handle increased bus and other vehicular traffic.
- ___ **F. CO HOT SPOTS:** If there are serious traffic impacts at any affected intersection, and if the area is nonattainment for CO, demonstrate that CO hot spots will not result.
- ___ **G. HISTORIC RESOURCES:** Describe any cultural, historic, or archaeological resource that is located in the immediate vicinity of the proposed project and the impact of the project on the resource.
- ___ **H. NOISE:** Compare the distance between the center of the proposed project and the nearest noise receptor to the screening distance for this type of project in FTA's guidelines. If the screening distance is not achieved, attach a "General Noise Assessment" with conclusions.
- ___ **I. VIBRATION:** If the proposed project involves new or relocated steel tracks, compare the distance between the center of the proposed project and the nearest vibration receptor to the screening distance for this type of project in FTA's guidelines. If the screening distance is not achieved, attach a "General Vibration Assessment" with conclusions.
- ___ **J. ACQUISITIONS & RELOCATIONS REQUIRED:** Describe land acquisitions and displacements of residences and businesses.
- ___ **K. HAZARDOUS MATERIALS:** If real property is to be acquired, has a Phase I site assessment for contaminated soil and groundwater been performed? If a Phase II site assessment is recommended, has it been performed? What steps will be taken to ensure that the community in which the project is located is protected from contamination during construction and operation of the project? State the results of consultation with the cognizant State agency regarding the proposed remediation?

- ___ **L. COMMUNITY DISRUPTION AND ENVIRONMENTAL JUSTICE:** Provide a socio-economic profile of the affected community. Describe the impacts of the proposed project on the community. Identify any community resources that would be affected and the nature of the effect.
- ___ **M. USE OF PUBLIC PARKLAND AND RECREATION AREAS:** Indicate parks and recreational areas on the site map. If the activities and purposes of these resources will be affected by the proposed project, state how.
- ___ **N. IMPACTS ON WETLANDS:** Show potential wetlands on the site map. Describe the project's impact on on-site and adjacent wetlands.
- ___ **O. FLOODPLAIN IMPACTS:** Is the proposed project located within the 100-year floodplain? If so, address possible flooding of the proposed project site and flooding induced by proposed project due to its taking of floodplain capacity.
- ___ **P. IMPACTS ON WATER QUALITY, NAVIGABLE WATERWAYS, & COASTAL ZONES:** If any of these are implicated, provide detailed analysis.
- ___ **Q. IMPACTS ON ECOLOGICALLY-SENSITIVE AREAS AND ENDANGERED SPECIES:** Describe any natural areas (woodlands, prairies, wetlands, rivers, lakes, streams, designated wildlife or waterfowl refuges, and geological formations) on or near the proposed project area. If present, state the results of consultation with the state department of natural resources on the impacts to these natural areas and on threatened and endangered fauna and flora that may be affected.
- ___ **R. IMPACTS ON SAFETY AND SECURITY:** Describe the measures that would need to be taken to provide for the safe and secure operation of the project after its construction.
- ___ **S. IMPACTS CAUSED BY CONSTRUCTION:** Describe the construction plan and identify impacts due to construction noise, utility disruption, debris and spoil disposal, air and water quality, safety and security, and disruptions of traffic and access to property.

The action described above meets the criteria for a NEPA categorical exclusion (CE) in accordance with 23 CFR Part 771.117 _____.

Applicant's Environmental Reviewer Date

FTA Grant Representative Date