

**COMPLIANCE PROGRAMS TITLE VI/ADA
INTERDISCIPLINARY TEAM (I-TEAM) MEMBERS
ROLES AND RESPONSIBILITIES**

It has been shown that an Interdisciplinary Approach optimizes the probability of success. Interdisciplinary approaches to problem solving goes much further than multidisciplinary approaches. Interdisciplinary approaches encourage subject matter experts to learn from, educate, and develop synergy with other disciplines. This interdisciplinary approach to the program helps provide interaction and systematic communication throughout the Department and provides a stronger opportunity for the Department to fulfill Title VI responsibilities.

The Department's Title VI team members consist of the Title VI Program Manager as Chair, Appointing Authorities for nine major program areas within the Department, and supporting outreach efforts provided by members in each of the Department's nine Districts. The team members through collaboration and coordination with the program unit are responsible for ensuring compliance, programs monitoring, reporting, and education within their respective programs as well as their program area's recipients/subrecipients, by assisting as needed in the following:

- Process the disposition of Title VI complaints received by LADOTD.
- Review statistical data collected (race, color, national origin, age, gender, LEP, disabilities, and income levels) of participants in, and beneficiaries of state highway programs, i.e., relocatees, impacted citizens, and affected communities. Review Environmental Impact Statements for Title VI and Environmental Justice compliance.
- Conduct and/or assist in annual Title VI process reviews of program areas, cities, parishes, consultants, contractors, suppliers, universities, planning agencies, and other subrecipients of USDOT federal funds.
- Review state programs directives in coordination with Title VI Liaisons for program areas and include Title VI language and related requirements.
- Conduct training programs on Title VI and related statutes for state program officers, civil rights officials, and LADOTD subrecipients of federal funds.
- Prepare the Title VI Annual Summation Report presenting the accomplishments for the past year and goals for the next year.
- Develop Title VI information for dissemination to the general public and, where appropriate, in languages other than English.
- Conduct post-grant approval reviews of state programs and applicants for compliance with Title VI requirements; i.e., highway location, design and relocation, and persons seeking contracts with the state.

- Establish procedures for promptly resolving deficiency status and reducing to writing the remedial action agreed to be necessary, all within a period not to exceed 90 days.
- Provide technical assistance to subrecipients in the development of their Title VI Plan and assurances.