

DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT
ENGINEERING DIRECTIVES AND STANDARDS

EDSM No: III.1.1.3

Volume : III Effective Date :
Chapter : 1 Revision Date : 09/14/2011
Section : 1 Subject : **APPROVAL OF SUBCONTRACTORS**
Directive : 3

1. PURPOSE:

The purpose of this directive is to establish a uniform policy concerning subcontractors.

2. SCOPE:

This directive covers the Department's policy on approval of subcontractors.

3. POLICY:

It is a standard specification requirement that a contractor shall not sublet any portion of a contract without written consent. It is the policy of the Department that only the Compliance Programs Office may approve the subletting and that no subcontractor will be allowed to begin work until written approval is received.

Contractors should submit requests to sublet directly to the Compliance Programs Section, submitting all documents required by the contract. If the contract does not specify specific documents, then documents as prescribed by Compliance Programs will be furnished.

Compliance Programs is responsible for notifying all concerned that the proposed subcontractor has been approved or disapproved.

4. OTHER ISSUANCES AFFECTED:

All directives, memoranda or instructions issued heretofore in conflict with this directive are hereby rescinded. This directive supersedes EDSM No. III.1.1.3 dated July 28, 1986.

5. EFFECTIVE DATE:

This directive will become effective immediately upon receipt.

RICHARD L. SAVOIE
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