

ENGINEERING DIRECTIVES AND STANDARDS

Volume : III
Chapter : 3
Section : 1
Directive : 1

Revision Date : 01/17/1989

Subject : **DOCUMENTING UTILITY CONFLICTS ON CONSTRUCTION PROJECTS**

1. **PURPOSE.** The purpose of this directive is to establish uniform policy concerning documenting delays caused by utility conflicts on projects that are under contract.
2. **SCOPE.** This directive establishes guidelines for documenting delays caused by utility conflicts.
3. **PROCEDURE.** For each utility conflict the following information will be recorded in the Project Diary.
 - a) Location and elevation (approximately)
 - b) Type of utility and owner
 - c) Contractor's operation that is being delayed
 - d) Length of time of the delay
 - e) Was Contractor shut down by the utility conflict
 - f) Was Contractor's operation shifted to new location (give new location)
 - g) Brief description of action taken to resolve conflict
 - h) Itemize equipment idled because of the conflict
 - i) Itemize labor idled if labor remains on project on payroll

If the delay continues or if there is a series of delays caused by one or more utilities, the above information will also be furnished this office by letter.

4. **OTHER ISSUANCES AFFECTED.** This directive supersedes EDSM No. 111.3.1.1, dated June 24, 1985. All other directives, memoranda or instructions heretofore which conflict with this directive are hereby rescinded.
5. **EFFECTIVE DATE.** This directive is to become effective immediately upon

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ADMINISTRATOR