

ENGINEERING DIRECTIVES AND STANDARDS

Volume	Chapter	Section	Directive Number	Effective Date
I	1	1	1	3/6/2009

SUBJECT: ESTABLISHING OF HIGHWAY ENGINEERING DIRECTIVES AND STANDARDS

1. **PURPOSE:** The reasons for establishing this Engineering Directives and Standards Manual are to: (a) simplify the directives system; (b) eliminate proliferation and supplementation of basic directives; and (c) consolidate for ease of reference all directives containing policies, procedures, standards, and guides relating to the administration of the Highway Program.
2. **SCOPE:** This Manual will contain directives impacting the engineering functions of the Department of Transportation and Development.
3. **MANUAL STRUCTURE:** The Manual is basically organized along functional lines with a separate volume provided for each functional area. The Manual contains a separate volume for each of the following areas:
 - I. General Policies
 - II. Design and Contracts
 - III. Construction
 - IV. Maintenance
 - V. Materials Quality Control
 - VI. Traffic Operations

Each volume is subdivided into chapters that are sub-functional areas of the volume function area. Each chapter in a volume is further divided into sections or subsections. Engineering directives will be issued as either a section or subsection document of a volume.

EDSMs are available on the DOTD Intranet and Internet websites.

Intranet: <http://notes1/ppmemos.nsf>

Internet: <http://webmail.dotd.la.gov/ppmemos.nsf>

Hard copies of EDSMs will not be distributed. Individual Directives may be printed from either of the websites noted above. If physical manuals are desired, each office will be responsible for printing the individual directives and inserting the pages into binders.

4. **MANUAL CHANGES:** Additions or revisions to Directives will be prepared by the Section or Division responsible for the various functions. The proposed addition or revision will be submitted to the Chief Engineer's office for review. The document may be redistributed for further review. Upon approval, the Department will be notified of the change or addition to the manual.
5. **MANUAL ISSUANCES:** Any new or updated Directive will be signed by the Chief Engineer, or other staff as authorized. Notification of any addition or update to the manual will be transmitted by electronic mail throughout the Department.
6. **OTHER ISSUANCES AFFECTED:** This directive supersedes EDSM I.1.1.1, issued February 5, 1976.
7. **EFFECTIVE DATE:** The revision to this policy becomes effective upon receipt.

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