## **Guidelines for Inspections**

District Lab Inspection – September –November

Non-conformity submitted to Districts for review – December

District Lab responses due to Materials Lab – February 16<sup>th</sup> after inspection

Materials Lab and District Lab must resolve any issues – February 16<sup>th</sup> - March 31<sup>st</sup> after inspection

Letter to District lab notifying their conformity or suspension May 1<sup>st</sup> after inspection.