

Information Sharing Access Agreement (ISAA)

Why does a community need one?

Before FEMA can provide NFIP data (Policy, Claim & RL/SRL) to a community, there must be an approved NFIP Information Sharing Access Agreement (ISAA) in place. The ISAA is a written form that must be fully executed before FEMA may release NFIP data to a community. The purpose of the ISAA is to enable FEMA to share personally identifiable information (PII) that is protected by the Privacy Act of 1974 (Privacy Act), as amended, 5 U.S.C. § 552a, with the community. NFIP data can be used to enhance a community's floodplain management and CRS programs. It can also be used to identify high risk flood areas and target potential hazard mitigation activities. A fully executed ISAA is valid for one to three years, depending on how they are written and approved, and multiple data requests may be made under the ISAA. Updated NFIP data can be requested anytime as long as the NFIP ISAA has not expired. A separate agreement would not be needed to receive disaster related NFIP data but an additional ISAA may be needed to receive information related to Individual Assistance (IA) inspections or other disaster related data. The following information is needed for FEMA Region 6 to draft a NFIP ISAA:

- 1.) Name of Community
- 2.) Explanation of how the NFIP data will be used
- 3.) Name and title of the person with authority to sign sharing agreement for the community.
- 4.) The following information for at least one point of contact, but no more than five:
 - Name
 - Title
 - Phone
 - Email

Send the above information to Mr. John Bowman, FEMA Region 6, at johne.bowman@fema.dhs.gov in order for him to draft the document.