DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT

INTRADEPARTMENTAL CORRESPONDENCE

IN REPLY REFER TO
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____ ANSWER FOR MY SIGNATURE
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BY_____ DATE_____
BY_____ DATE_____
BY_____ DATE_____

November 7, 2011
225-379-1927

MEMORANDUM

TO: District Administrators
ADA Engineering
District Permit Specialists
Road Design Administrator
ITS Administrator

FROM: Richard Savoie, P.E.
DOTD Chief Engineer

Rhett Desselle, P.E.
Assistant Secretary, Office of Operations

Subject: Right-of-Way Permit Approval Process – Fiber Optic (Interstate) and Wireless

DOTD is committed to improving the permit approval process for customers requesting to occupy DOTD right-of-way. The process to approve permits for fiber optic lines within Interstate right-of-way and wireless equipment has been reviewed, modified, and documented. The attached flow chart captures the process and offers a visual aid to the Districts and clients.

The role of the DOTD Right-of-Way Permit Engineer is to assist Districts with permit issues and to have final approval on specific types of permits having greater risk. The fiber optic (Interstate) and wireless permits are to be approved by the Permit Engineer due to the potential for exchange of resources, high fees associated with the permit, and/or occupying Interstate right-of-way.

In an effort to unify the process and maintain consistency between the main office and the District offices, we are hereby requesting your compliance with the permit process for fiber optic lines within Interstate right-of-way and wireless equipment. This process will be implemented beginning December 1, 2011.

Should you require additional information, please contact Beyong Lim at 225-379-1927 or Dawnyale Young at 225-379-1510.

SA
Attachment

RECOMMENDED FOR APPROVAL — DATE 12-10-11

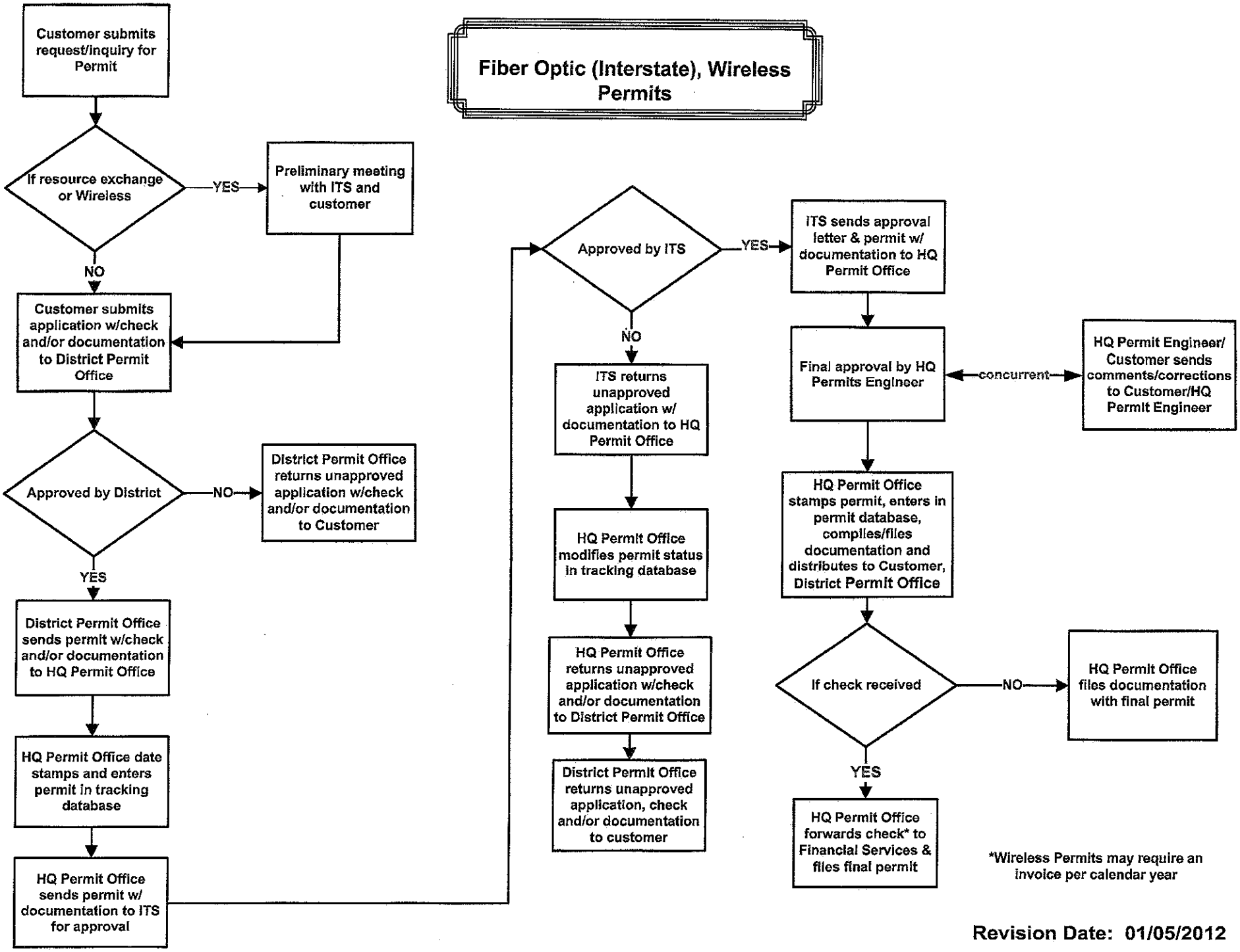
RECOMMENDED FOR APPROVAL — DATE 12/1/11

RECOMMENDED FOR APPROVAL — DATE

APPROVED — DATE

AN EQUAL OPPORTUNITY EMPLOYER
A DRUG FREE WORKPLACE

Fiber Optic (Interstate), Wireless Permits



Revision Date: 01/05/2012