Safety Analysis Minimum QA/QC Checklist

✓	CRASH REPORT DOCUMENTATION	COMMENTS
	Crash report has been verified for the appropriate year.	
	Crash documentation includes: Location, Reason, Correctable Other significant observations, etc.	

	SAFETY CAT SCAN TOOL	
	All crash information input correctly & all graphs provided.	
	Any issues with these tools have been reviewed/verified/corrected/justified	

	COLLISION DIAGRAM	
	Diagram is in correct year(s) for entire study area & includes:	
	- location	
	- severity of collisions & injuries	
	- time of day	
	- weather conditions	
	- pavement conditions	
	- lighting conditions	
	- driver conditions	

Notes:

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Engineer: _____   Date given to Quality Checker: _____

Quality Checker: _____   Date check completed: _____