

Kickoff Meeting

Minimum Agenda Items

- Project Purpose
- Project Limitations \geq
- **Tool Selection** \triangleright
- Discussion on critical movements \triangleright
- \triangleright MOE's
- Peak Period Observations \geq
- \triangleright Travel time runs (if applicable) - Bring proposed segmented map.
- Demand Count Methods \triangleright
- Invoicing \triangleright