

SPONSOR'S CERTIFICATION OF AIRPORT IMPROVEMENT PROJECT
SPONSOR CERTIFICATION #1 – Consultant Selection and Engineering

Airport: _____

Sponsor's Name: _____

State Project Number: _____ AIP Number: _____

Project Title: _____

The following list of certified items includes major requirements for selection of consultants and evaluation of their fees. Every certified item must be marked. Each certified item with a "No" response must be fully explained in an attachment to this certification. If the item is not applicable to this project, mark the item **N/A**.

CONSULTANT SELECTION:

1. Advertisements for Consultants were placed in the Sponsor's Journal of Record (i.e. local newspaper), the Baton Rouge Advocate and the Daily Journal of Commerce.

Yes _____ No _____ N/A _____

2. An independent cost analysis was performed and the record of negotiations reflecting the considerations involved in the establishment of fees as well as a copy of the results has been maintained on file.

Yes _____ No _____ N/A _____

3. If consultant services are to be performed by sponsor force account, prior approval was obtained.

Yes _____ No _____ N/A _____

ENGINEERING SERVICE AGREEMENT / FEES:

1. The Engineering Services Agreement clearly established the scope of work and delineates the division of responsibilities of all parties engaged in carrying out elements of the project. (The Engineering Fees must include a detailed scope, and a detailed man-hour estimate. It must also show LADOTD approved rates, overhead and profit that were used in their calculation.)

Yes _____ No _____ N/A _____

2. Costs associated with work ineligible for DOTD funding are clearly identified and separated from eligible items.

Yes _____ No _____ N/A _____

3. All mandatory contract provisions for contracts have been included in the Engineering Services Agreement in accordance with all applicable Louisiana Laws & Statutes.

Yes _____ No _____ N/A _____

4. If the services being procured cover more than the project referenced in this certification, the scope of work was specifically described in the advertisement, and future work will not be initiated beyond five years.

Yes _____ No _____ N/A _____

5. The plans and specifications were developed in accordance with all applicable Federal and/or LADOTD standards and requirements, and no deviation from or modification to standards set forth in the FAA Advisory Circulars or LADOTD Standards was necessary, other than those previously approved by the FAA.

Yes _____ No _____ N/A _____

6. Development which is ineligible for Federal AIP and/or State funding, but will be sole responsibility of the Sponsor, has been clearly noted on the plans and specifications, and is shown as an additive alternate on the bid documents.

Yes _____ No _____ N/A _____

7. Process control and acceptance tests required for the project by standards contained in LADOTD's Standard Specifications are included in the project specifications.

Yes _____ No _____ N/A _____

8. The plans and specifications incorporate applicable requirements and recommendations set forth in the Federal approved environmental finding.

Yes _____ No _____ N/A _____

9. For construction activities within or near aircraft operational areas, the requirements contained in the FAA Advisory Circular 150/5370-2 (Operational Safety on Airports during Construction) have been incorporated into the specifications and a safety/phasing plan has been prepared.

Yes _____ No _____ N/A _____

10. The project will be physically completed without State participation in costs due to errors or omissions in the plans and specifications which were reasonably foreseeable at the time of project design.

Yes _____ No _____ N/A _____

11. Specifications for the procurement of equipment are not proprietary or written so as to restrict competition. At least two manufacturers can meet the specification.

Yes _____ No _____ N/A _____

12. The development included in the plans is depicted on an airport layout plan approved by FAA.

Yes _____ No _____ N/A _____

CERTIFICATION:

I certify that, for the project identified herein, the responses to the foregoing items are true and correct as marked, and that the attachments, if any, are correct and complete; and

Furthermore, I understand that DOTD does not provide certification to any document nor work performed, and is not responsible for same in accordance with the Project Responsibility article of the Sponsor State Agreement identified with this project, and that it is solely the responsibility of the Sponsor to certify to the appropriate development, completion and authenticity of all work and documents required of the Sponsor by this agreement in accordance with the Certification and Compliance article of the Sponsor State Agreement identified with this project.

Signed: _____
Sponsor's Authorized Representative

Dated: _____

Typed Name and Title of Sponsor's Representative

Dated: _____