Airport CIP 101

LAMA Quarterly Meeting
February 2023
Overview

- What is a Capital Improvement Plan (CIP)?
- CIP Meeting
- Deadlines/Submittals
- DOTD and FAA roles
- Project Application Example
- Important Reminders
- Questions?
This is a CIP....

5 Year Capital Improvement Plan (CIP)

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<th>Available</th>
<th>Funding Source</th>
<th>ODD Project Component/Phase</th>
<th>Estimated Cost</th>
<th>Funding Plan</th>
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CIP START YEAR: 2023

SPONSOR SIGNATURE: ___________________________ DATE: ________________

DOTD
LOUISIANA DEPARTMENT OF TRANSPORTATION & DEVELOPMENT
But...what is a CIP?

• Flight Plan
• Snapshot
• Planning Document
• Preservations
• Improvements
• Projects
• Expansion
What are CIP Meetings?

- Discussions
- Planning Sessions
- When do they happen?
- Who needs to be present?
  - Master Services Agreement (MSA)
- Expectations
- Results
Deadline/Submittals

- Prior to CIP Meeting
  - Draft CIP (DOTD Deadline June 30th) – Optional?
- Following CIP Meeting
- Pre-Application Deadline (To DOTD Sept 1st) – Optional?
- FAA Submittal Deadline – October 1st?
  - Required Documents
- DOTD Project Application?
  - When is it?
**Required Submittals**

- For FAA Deadline
  - CIP Form
  - Overall Development Objective Form
  - Sketch
  - Justification

- For DOTD Deadline
  - CIP Form
  - Project Application Form
  - Sketch
  - Resolution
  - Additional Justification
Time for a drawing!
DOTD and FAA Roles

• Coordination/Communication with both agencies is key
• Who is your respective Program Manager (PM)?
• Guidance and Feedback following submittals
  • DOTD Pre-Application Deadline
  • CIP Feedback
• DOTD Match requirement – Communication with both PMs is important to ensure that all funding is identified
• Early communication is key, especially with projects that are requiring additional funds
• DOTD and FAA work in close conjunction with airport’s best interest in mind
Project Application Example

- 5010 Inspection
  - Discrepancy noted (Obstructions, Runway Pavement Issue, etc.)
- Draft CIP Submitted after June 30th
  - New project included on Draft CIP
- CIP Meeting
  - Discuss 5010, new CIP request, parameters of project, Consultant’s opinion, cost estimate
- Pre-Application Submittal – Sept. 1st Deadline
  - Received DOTD Feedback prior to Nov. 1st
  - Recommended split project into phases to meet budget
- Project is on Priority Program and can be under grant after July 1st of year on Priority Program
Prioritization and Planning

• Scoring Criteria – Title 70
  • Every correct application is scored
  • Four Categories
    • Safety, Airside Preservation, Airside Improvements, Landside Improvements

• Pre-Application Period
  • Feedback
  • Finalize submittals

• Phasing
  • Budget Constraints

• Funding Sources
  • AIP, AIG, DOTD Funds
Important Reminders

- Coordination/Communication
- State Statutes – requirements (Title 2 and 70)
- MSAs
- Deadlines
  - Draft CIP
  - Pre-Application Period
  - FAA CIP Deadline
  - CIP Deadline
- Required Documentation
  - Forms
  - Cost Estimates
Moving Forward…
Questions?
Another Drawing!