Airport CIP 101

LAMA Quarterly Meeting
February 2023
Overview

• What is a Capital Improvement Plan (CIP)?
• CIP Meeting
• Deadlines/Submittals
• DOTD and FAA roles
• Project Application Example
• Important Reminders
• Questions?
This is a CIP....

5 Year Capital Improvement Plan (CIP)

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5 Year CIP Totals:

SPONSOR SIGNATURE: ___________________________  DATE: _____________
But...what is a CIP?

- Flight Plan
- Snapshot
- Planning Document
- Preservations
- Improvements
- Projects
- Expansion
What are CIP Meetings?

• Discussions
• Planning Sessions
• When do they happen?
• Who needs to be present?
  • Master Services Agreement (MSA)
• Expectations
• Results
Deadline/Submittals

• Prior to CIP Meeting
  • Draft CIP (DOTD Deadline June 30th) – Optional?
• Following CIP Meeting
• Pre-Application Deadline (To DOTD Sept 1st) – Optional?
• FAA Submittal Deadline – October 1st?
  • Required Documents
• DOTD Project Application?
  • When is it?
Required Submittals

For FAA Deadline
- CIP Form
- Overall Development Objective Form
- Sketch
- Justification

For DOTD Deadline
- CIP Form
- Project Application Form
- Sketch
- Resolution
- Additional Justification
Time for a drawing!
DOTD and FAA Roles

• Coordination/Communication with both agencies is key
• Who is your respective Program Manager (PM)?
• Guidance and Feedback following submittals
  • DOTD Pre-Application Deadline
  • CIP Feedback
• DOTD Match requirement – Communication with both PMs is important to ensure that all funding is identified
• Early communication is key, especially with projects that are requiring additional funds
• DOTD and FAA work in close conjunction with airport’s best interest in mind
Project Application Example

- 5010 Inspection
  - Discrepancy noted (Obstructions, Runway Pavement Issue, etc.)
- Draft CIP Submitted after June 30th
  - New project included on Draft CIP
- CIP Meeting
  - Discuss 5010, new CIP request, parameters of project, Consultant’s opinion, cost estimate
- Pre-Application Submittal – Sept. 1st Deadline
  - Received DOTD Feedback prior to Nov. 1st
  - Recommended split project into phases to meet budget
- Project is on Priority Program and can be under grant after July 1st of year on Priority Program
Prioritization and Planning

- Scoring Criteria – Title 70
  - Every correct application is scored
  - Four Categories
    - Safety, Airside Preservation, Airside Improvements, Landside Improvements
- Pre-Application Period
  - Feedback
  - Finalize submittals
- Phasing
  - Budget Constraints
- Funding Sources
  - AIP, AIG, DOTD Funds
Important Reminders

• Coordination/Communication
• State Statutes – requirements (Title 2 and 70)
• MSAs
• Deadlines
  • Draft CIP
  • Pre-Application Period
  • FAA CIP Deadline
  • CIP Deadline
• Required Documentation
  • Forms
  • Cost Estimates
Moving Forward...
Questions?
Another Drawing!