THINKSTREAM
LSP Crash Report Images

https://icjis.dps.louisiana.gov/apps.html

This application is used to print or save a copy of crash reports that are written by LSP, Louisiana State Police, Troops statewide both on/off state maintained highways.
1) INITIAL SCREEN:

- This page will be displayed after going to the web site, https://icjis.dps.louisiana.gov/apps.html, mentioned on the first page.
- Select ladpsreports2 from the selections given.

2) LOG IN SCREEN:
- This is the log on screen where you will enter your **User Name** and **Password**.
- If you don’t have log on credentials you can contact our office and we will submit a request to have one issued.
- If you have forgotten your log on credentials or get locked out, **after three attempts**, you can call one of the following numbers and tell them that you need your **Thinkstream Account** reset.
  ***** LA DPS help desk (225-925-6233) or Thinkstream Support at (225-291-5992). *****

3) **CHANGE PASSWORD SCREEN:**

- Like most programs that we use at the DOTD this one also has, **roughly 30 days**, a password that expires and you must change it before logging in.
- After your password is changed you will get the following screen to start your search for a crash report that is written by LSP, Louisiana State Police.
4) CRASH REPORT LOOK UP SCREEN:

- Select your crash report number.
- Enter crash report number into the Crash Report Number field.
- Either hit the Search Button, lower right corner, or Enter Button on your computer to start search engine.
- **Green Box** indicates that the program is searching the database for the crash report that you have entered.

- This screen shows the results of your search.
- Click on **Crash Report** to review your selection.
If you float your mouse over the bottom middle of the screen, then a *Message Box* will appear.

This message box will allow you to either **Print** or **Save** your crash report.

**FREQUENTLY ASKED QUESTION:**

- What happens if I click the **Add To Cart** button?

Never select **Add To Cart** feature. This is for internal, DPS, selling of crash reports on-line.
5) NAME LOOK UP:

- Enter the **First Name** in the appropriate box.
- Enter the **Last Name** in the appropriate box.
- Either hit the **Search Button**, lower right corner or **Enter Button** on your computer to start search engine.
- Click on **Crash Report** to review your selection.
- Any **Supplements**, additional crash information, that are available will be shown as an additional selection.
- Then you can either **Print** or **Save** your crash report.
6) PARISH AND DATE LOOK UP:

- Select a Parish from the drop down menu.

- Then select a Start Date from the pop out window.
Then select an **End Date** from the pop out window.
• The query is ready to run.
• Either hit the **Search Button**, lower right corner or **Enter Button** on your computer to start search engine.
• Click on the **Crash Report** you are searching for from one of the selections.
• Then you can either **Print** or **Save** your crash report.
7) LOGOUT PROCESS:

- After completing your search for a crash report, you must logout of the system.
- Click the **Logout** button in the top left corner, thus returning you to the main screen.

If at any time during the process you have a question or need assistance, please don’t hesitate to contact my office.

**Contact Information:**

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