Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: Walter Baudier	**Pay Period** 23
Employee No. 1	**Dates:** November 1, 2012 to November 14, 2012

Job No.	Date	3010											
Phase No.		40											
Task No.		30											
Thursday	11/1	2½											
Friday	11/2	3											
Saturday	11/3												
Sunday	11/4												
Monday	11/5	2											
Tuesday	11/6	2½											
Wednesday	11/7	3½											
Thursday	11/8	4½											
Friday	11/9	4½											
Saturday	11/10												
Sunday	11/11												
Monday	11/12	4½											
Tuesday	11/13	5 hrs											
Wednesday	11/14	5½											
Total Hours													

Hours Worked: _____ +Annual Leave _____ +Sick Leave _____ =Total Hours _____

Signature: _____

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: Walter Baudier	**Pay Period** 24
Employee No. 1	**Dates: November 15, 2012 to November 28, 2012**

	Date												
Job No.		3010											
Phase No.		40											
Task No.		30											
Thursday	11/15	4 1/2											
Friday	11/16	2 1/2											
Saturday	11/17												
Sunday	11/18												
Monday	11/19	4 1/2											
Tuesday	11/20	4 1/2											
Wednesday	11/21	4 1/2											
Thursday	11/22												
Friday	11/23												
Saturday	11/24												
Sunday	11/25												
Monday	11/26	3 1/2											
Tuesday	11/27	4											
Wednesday	11/28	4											
Total Hours													

Hours Worked: _____ +Annual Leave _____ +Sick Leave _____ =Total Hours _____

Signature: _____

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: John Holtgreve	**Pay Period** 23
Employee No. 2	**Dates:** November 1, 2012 to November 14, 2012

Job No.	Date	OH	1063.2	1060.6.2.1	3010.9.1	1060.6.1.2	6005.1	1062	1068.2	OH	3011	4501	TOTALS
Phase No.		1	40	40	40	80	2	70	40	2	80	35	
Task No.		50	30	30	30	30	80	30	30	30	30	30	
Thursday	11/1	2	1	0.5	1	1	1	0.5	1	1.5			9.5
Friday	11/2	0.5	1				0.5	1.5	1.5		0.5	0.5	7.5
Saturday	11/3												
Sunday	11/4												
Monday	11/5	2.5	1		1			0.5					9
Tuesday	11/6	1.5											8
Wednesday	11/7	2			2		1	1.5					10
Thursday	11/8	3											9
Friday	11/9	4.5				0.5							9
Saturday	11/10												
Sunday	11/11												
Monday	11/12				1.5		1						9
Tuesday	11/13	1.5			4		1.5						9
Wednesday	11/14	0.5			1.5		0.5						9
Total Hours		18	3	0.5	11	1.5	5.5	4	2.5	1.5	0.5	0.5	89

Hours Worked: 87.5 +Annual Leave 0 +Sick Leave 1.5 =Total Hours 89*

Signature: John W Holtgreve Jr

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			

* Includes manhours from page 2 of 2

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: John Holtgreve	**Pay Period** 23
Employee No. 2	**Dates:** November 1, 2012 to November 14, 2012

Job No.	Date	3010.9.2	1063.1	6005	1068	1064	3500	1068.4					TOTALS
Phase No.		40	40	80	2	80	40	2					
Task No.		30	30	30	80	30	30	80					
Thursday	11/1												0
Friday	11/2	1	0.5										1.5
Saturday	11/3												
Sunday	11/4												
Monday	11/5	0.5	0.5	0.5	2	0.5							4
Tuesday	11/6	0.5	0.5	0.5	4.5		0.5						6.5
Wednesday	11/7		0.5		3								3.5
Thursday	11/8		6										6
Friday	11/9	0.5	3.5										4
Saturday	11/10												
Sunday	11/11												
Monday	11/12	1	5.5										6.5
Tuesday	11/13	0.5	1.5										2
Wednesday	11/14	0.5	3		2			1					6.5
Total Hours		4.5	21.5	1	11.5	0.5	0.5	1	0	0	0	0	40.5

Hours Worked: _____ +Annual Leave _____ +Sick Leave _____ =Total Hours _____

Signature: _____

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: John Holtgreve	**Pay Period** 24
Employee No. 2	**Dates: November 15, 2012 to November 28, 2012**

Job No.	Date	OH	3010.9.2	1060.6.1.2	2021	3010.9.1	2021	1068.4	1063.1	1068.2	1060.6.2.1	3011	
Phase No.		1	40	80	80	40	2	2	70	2	40	80	
Task No.		50	30	30	30	30	80	80	30	80	30	30	
Thursday	11/15	4	0.5	0.5	1	1.5	3	0.5	0.5	0.5			12
Friday	11/16	2		0.5		1.5			0.5		1	1	7
Saturday	11/17												
Sunday	11/18												
Monday	11/19	1			2	1.5							8
Tuesday	11/20	0.5	1	0.5		3	0.5		0.5	0.5			9
Wednesday	11/21					1							5
Thursday	11/22												8
Friday	11/23												8
Saturday	11/24												
Sunday	11/25												
Monday	11/26	0.5		0.5	1.5	2							8.5
Tuesday	11/27	3.5				1					0.5		9.5
Wednesday	11/28	0.5	1.5	0.5		0.5							9
Total Hours		12	3	2.5	4.5	12	3.5	0.5	1.5	1	1.5	1	84

Hours Worked: 83.5 +Annual Leave — +Sick Leave 1/2 =Total Hours 84*

Signature: Jack Holtgreve

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			

* Includes man hours from pages 2 of 3 and 3 of 3.

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: John Holtgreve	**Pay Period 24**
Employee No. 2	**Dates: November 15, 2012 to November 28, 2012**

Job No.	Date	1064.2	OH	3010.9.3	1063.2	6005.1	1062.1	3013	2020	7004.8	OH	2025	
Phase No.		80	2	80	40	80	2	80	40	80	2	2	
Task No.		30	30	30	30	30	80	30	30	30	10	80	
Thursday	11/15												0
Friday	11/16	0.5											0.5
Saturday	11/17												
Sunday	11/18												
Monday	11/19		0.5	0.5	1	1.5							3.5
Tuesday	11/20						0.5	1	1				2.5
Wednesday	11/21								3.5	0.5			4
Thursday	11/22										8		8
Friday	11/23										8		8
Saturday	11/24												
Sunday	11/25												
Monday	11/26						0.5		3.5				4
Tuesday	11/27								2.5			2	4.5
Wednesday	11/28					0.5			3				3.5
Total Hours		0.5	0.5	0.5	1	2	1	1	13.5	0.5	16	2	38.5

Hours Worked: _____ +Annual Leave _____ +Sick Leave _____ =Total Hours _____

Signature: _____

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Client Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: John Holtgreve	**Pay Period 24**
Employee No. 2	**Dates: November 15, 2012 to November 28, 2012**

Job No.	Date	1062											TOTALS
Phase No.		40											
Task No.		30											
Thursday	11/15												0
Friday	11/16												0
Saturday	11/17												
Sunday	11/18												
Monday	11/19												0
Tuesday	11/20												0
Wednesday	11/21												0
Thursday	11/22												0
Friday	11/23												0
Saturday	11/24												
Sunday	11/25												
Monday	11/26												0
Tuesday	11/27												0
Wednesday	11/28	2.5											2.5
Total Hours		2.5	0	0	0	0	0	0	0	0	0	0	2.5

Hours Worked: _____ +Annual Leave _____ +Sick Leave _____ =Total Hours _____

Signature: _____

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: Beau Baudier	**Pay Period** 23
Employee No. 78	**Dates: November 1, 2012 to November 14, 2012**

Job No.	Date	3010											
Phase No.													
Task No.													
Thursday	11/1	2											
Friday	11/2	3											
Saturday	11/3												
Sunday	11/4												
Monday	11/5	3											
Tuesday	11/6	1.5											
Wednesday	11/7	3											
Thursday	11/8	4											
Friday	11/9	4											
Saturday	11/10												
Sunday	11/11												
Monday	11/12	5											
Tuesday	11/13	5											
Wednesday	11/14	3.5											
Total Hours		34											

Hours Worked: _____ +Annual Leave _____ +Sick Leave _____ =Total Hours _____

Signature: _____

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: Beau Baudier	**Pay Period** 24
Employee No. 78	**Dates: November 15, 2012 to November 28, 2012**

	Date												
Job No.		3010											
Phase No.													
Task No.													
Thursday	11/15	4.5											
Friday	11/16	5											
Saturday	11/17												
Sunday	11/18												
Monday	11/19	5											
Tuesday	11/20	6											
Wednesday	11/21	4.5											
Thursday	11/22	0											
Friday	11/23	1.5											
Saturday	11/24												
Sunday	11/25												
Monday	11/26	3.5											
Tuesday	11/27	4											
Wednesday	11/28	3.5											
Total Hours		37.5											

Hours Worked: _____ +Annual Leave _____ +Sick Leave _____ =Total Hours _____

Signature: _____

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: April Hurry	**Pay Period** 23
Employee No. 44	**Dates:** November 1, 2012 to November 14, 2012

Job No.	Date	OH12	7004.8.1	3010.9.3	3010.9.1	3010.9.2	OH12	7006.1	4007.1	7003.2	4501	1063.1	
Phase No.		1	85	85	40	40	2	2	40	85	35	40	
Task No.		50	30	30	30	30	30	80	30	30	30	30	
Thursday	11/1	4	2	2					OLD Capitol Outlay				8
Friday	11/2		2	1	1	4							8
Saturday	11/3												0
Sunday	11/4												0
Monday	11/5				3		4	1					8
Tuesday	11/6				2	4	1		1				8
Wednesday	11/7			1	2	5							8
Thursday	11/8		1		4					3			8
Friday	11/9		2			6							8
Saturday	11/10												0
Sunday	11/11												0
Monday	11/12				6						2		8
Tuesday	11/13				4	4							8
Wednesday	11/14		1	2		2						3	8
Total Hours		4	8	6	22	25	5	1	1	3	2	3	80

Hours Worked: 75 +Annual Leave _____ +Sick Leave 5 =Total Hours 80

Signature: April Hurry

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: April Hurry	**Pay Period** 24
Employee No. 44	**Dates: November 15, 2012 to November 28, 2012**

Job No.	Date	3010.9.3	3010.9.1	3010.9.2	7003.2	OH12	7004.8.1	OH12	OH12	7005.3	04		
Phase No.		85	40	40	85	1	85	2	2	85	2		
Task No.		30	30	30	30	50	30	10	30	30	40		
Thursday	11/15	1	2	5									8
Friday	11/16			8									8
Saturday	11/17												0
Sunday	11/18												0
Monday	11/19	1	4		3								8
Tuesday	11/20		2	3		1	2		OLD Capitol Outlay				8
Wednesday	11/21			4.5			2	~~1.5~~			1.5		8
Thursday	11/22							8					8
Friday	11/23							8					8
Saturday	11/24												0
Sunday	11/25												0
Monday	11/26	1	5	2									8
Tuesday	11/27						5		3				8
Wednesday	11/28			2			4			2			8
Total Hours		3	13	24.5	3	1	13	17.5	3	2	0	0	80

Hours Worked: 77 +Annual Leave _____ +Sick Leave 3 =Total Hours 80

Signature: April Hurry

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: Max Shukla	**Pay Period** 23
Employee No. 18	**Dates:** November 1, 2012 to November 1, 2012

Job No.	Date	3010.9.2	1063.1	7004.8.1	OH 12	OH 12	7005.6	7005.3					
Phase No.		40	40	40	1	1	40	40					
Task No.		30	30	30	20	30	30	30					
Thursday	11/1	8											
Friday	11/2	8											
Saturday	11/3												
Sunday	11/4												
Monday	11/5	4	2	2									
Tuesday	11/6	4		4									
Wednesday	11/7	4		4									
Thursday	11/8	4		2	2								
Friday	11/9	4	2			2							
Saturday	11/10												
Sunday	11/11												
Monday	11/12	4	4										
Tuesday	11/13	6	2										
Wednesday	11/14	2	2				2	2					
Total Hours		48	12	12	2	2	2	2					

Hours Worked: 76 +Annual Leave 2 +Sick Leave 2 =Total Hours 80

Signature: M. B. Shukla

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: Max Shukla	**Pay Period** 24
Employee No. 18	**Dates: November 15, 2012 to November 28, 2012**

Job No.	Date	3010.9.1	1063.1	OH 12	OH 12								
Phase No.		40	40	1	1								
Task No.		30	30	10	20								
Thursday	11/15	6	2										
Friday	11/16				8								
Saturday	11/17												
Sunday	11/18												
Monday	11/19				8								
Tuesday	11/20				8								
Wednesday	11/21				8								
Thursday	11/22			8									
Friday	11/23			8									
Saturday	11/24												
Sunday	11/25												
Monday	11/26				8								
Tuesday	11/27				8								
Wednesday	11/28				8								
Total Hours		6	2	16	56								

Hours Worked: 24 +Annual Leave 56 +Sick Leave _____ =Total Hours 80

Signature: M. B. Shukla

Phase No.

1-Current/Gen. Office
2-Payroll Additive/Overhead
20-Conceptual Planning
25-Financing
30-Preliminary Design
35-Design Memo/Study
40-Final Design
45-Redesign
50-Clent Revisions
70-Bid Phase
75-Surveying
80-Construction Administration
85-Shop Drawings
90-Post Construction Services
95-Project Management
90-Post Construction Services
95-Project Management

Direct Task No.

10-Administration
20-Clerical
30-Engineering
40-Drafting
50-Inspection
60
70-Computer Service

Overhead Task No.

10-Holiday
20-Annual Leave
30-Sick Leave
35-Comp Leave
40-Adm. Leave
45-Jury Duty
50-General Office
60-Pension Plan
70-Computer Service
80-Proposals
81-Pre-Contract Negotiations
82-Business Development

Reimbursable Task No.

00-No Category
10-Parking
20-Travel
30-Hotels
40-Meals
50-Office Supplies
50-Miscellaneous Expenses

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: Dennis A. Snyder	**Pay Period** 23
Employee No. 65	**Dates: November 1, 2012 to November 14, 2012**

Job No.	Date	3500 Kenner	3013 St Peters	3010.9.1 P1B-Rdy	3010.9.2 P1B-Brg	3010.9 P1A-Rd	6005.1 Sewer	OH12 Sick Lv					
Phase No.		35	40	40	40	80	50	1					
Task No.		30	30	30	30	30	30	30					Totals
Thursday	11/1	5		1	2		1		3500 Final revs and Deliver PDR / 3010.9.1 drain / 3010.9.2 Lighting / 6005.1 GOSHEP				9
Friday	11/2												0
Saturday	11/3												0
Sunday	11/4												0
Monday	11/5							8	OH12 Sick Leave				8
Tuesday	11/6			6	2	1			3010.9.1 LDOTD Cmnts, Typ. Secs./3010.9.2 LDOTD Cmnts./3010.9 TBMs				9
Wednesday	11/7			6	1	1	2		3010.9.1 & 3010.9.2 LDOTD Cmnsts / 3010.9 Ref dwg for JP / 6005.1 GOSHEP				10
Thursday	11/8			6	2		1		3010.9.1 LDOTD Cmnsts / 3010.9.2 Lighting dwgs / 6005.1 GOSHEP				9
Friday	11/9			5					3010.9.1 60% rev comments markups				5
Saturday	11/10												0
Sunday	11/11												0
Monday	11/12	1		5	2		1		3500 65% dwgs/ 3010.9.1 LDOTD Cmnsts / 3010.9.2 Lighting dwgs / 6005.1 GOSHEP				9
Tuesday	11/13	1		7			2		3500 65% dwgs /3010.9.1 LDOTD Cmnsts , staff mtg, email to Huval / 6005.1 GOSHEP				10
Wednesday	11/14	1		8					3500 65% dwgs / 3010.9.1 95% submittal drawing review and markups				9
Total Hours		8	0	44	9	2	7	8					78

Hours Worked: 70 +Annual Leave 0 +Sick Leave 8 =Total Hours 78

Signature: Dennis A. Snyder

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: Dennis A. Snyder	**Pay Period** 24
Employee No. 65	**Dates: November 15, 2012 to November 28, 2012**

Job No.	Date	3500 Kenner	3013 St Peters	3010.9.1 P1B-Rdy	3010.9.2 P1B-Brg	3010.9 P1A-Rd	6005.1 Sewer	OH12 Sick Lv	OH12 Holiday	OH12 Annual			
Phase No.		35	40	40	40	80	50	1	1	1			
Task No.		30	30	30	30	30	30	30	10	20			Totals
Thursday	11/15	1		3	1		1		3500 65% dwgs / 3010.9.1 & 3010.9.2 95% submittal dwgs &markups / 6005.1 GOSHEP				6
Friday	11/16												0
Saturday	11/17												0
Sunday	11/18												0
Monday	11/19									8	Annual Leave		8
Tuesday	11/20									8	Annual Leave		8
Wednesday	11/21							8			Sick Leave		8
Thursday	11/22								8		Holiday		8
Friday	11/23								8		Holiday		8
Saturday	11/24												0
Sunday	11/25												0
Monday	11/26	1	1	4	2		1		3500 65% dwgs / 3013 Dwg markup /3010.9.1 & 30109.2 95% subml dwgs /6005.1 GOSHEP				9
Tuesday	11/27	1	3	5	1				3500 65% dwgs / 3013 Dwg markup /3010.9.1 & 30109.2 95% subml dwgs				10
Wednesday	11/28	1	1	5	1	1			95% dwgs/3010.9.2 plotting stds/3010.9 BL layout				9
Total Hours		4	5	17	5	1	2	8	16	16			74

Hours Worked: 50 +Annual Leave 16 +Sick Leave 8 =Total Hours 74

Signature: Dennis A. Snyder

Phase No.

1-Current/Gen. Office
2-Payroll Additive/Overhead
20-Conceptual Planning
25-Financing
30-Preliminary Design
35-Design Memo/Study
40-Final Design
45-Redesign
50-Clent Revisions
70-Bid Phase
75-Surveying
80-Construction Administration
85-Shop Drawings
90-Post Construction Services
95-Project Management
90-Post Construction Services
95-Project Management

Direct Task No.

10-Administration
20-Clerical
30-Engineering
40-Drafting
50-Inspection
60
70-Computer Service

Overhead Task No.

10-Holiday
20-Annual Leave
30-Sick Leave
35-Comp Leave
40-Adm. Leave
45-Jury Duty
50-General Office
60-Pension Plan
70-Computer Service
80-Proposals
81-Pre-Contract Negotiations
82-Business Development

Reimbursable Task No.

00-No Category
10-Parking
20-Travel
30-Hotels
40-Meals
50-Office Supplies
50-Miscellaneous Expenses

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: Akash Rao	**Pay Period** 23
Employee No. 61	**Dates: November 1, 2012 to November 14, 2012**

Job No.	Date	OH	7005.3	7005.4	7005.6	3010.9.2	OH						
Phase No.		1	85	85	85	30	2						
Task No.		50	30	30	30	30	30						
Thursday	11/1	3	0.5	0.5	0.5	4.5							
Friday	11/2	3				5							
Saturday	11/3					7							
Sunday	11/4					4							
Monday	11/5		1	1	1	6							
Tuesday	11/6						8						
Wednesday	11/7					9							
Thursday	11/8				1	8							
Friday	11/9					9							
Saturday	11/10					7							
Sunday	11/11												
Monday	11/12					9							
Tuesday	11/13					9							
Wednesday	11/14				1	8							
Total Hours													

Hours Worked: 98 +Annual Leave 0 +Sick Leave 8 =Total Hours 106

Signature: Akash Rao 11/16/2012

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: Akash Rao	**Pay Period** 24
Employee No. 61	**Dates: November 15, 2012 to November 28, 2012**

Job No.	Date	7005.3	7005.6	3010.9.2	OH	OH							
Phase No.		85	85	30	2	2							
Task No.		30	30	30	10	20							
Thursday	11/15	0.5	2	6.5									
Friday	11/16			8									
Saturday	11/17												
Sunday	11/18			4									
Monday	11/19		4	5									
Tuesday	11/20			9									
Wednesday	11/21			8									
Thursday	11/22				8								
Friday	11/23				8								
Saturday	11/24												
Sunday	11/25												
Monday	11/26			9									
Tuesday	11/27			4									
Wednesday	11/28					8							
Total Hours													

Hours Worked: 76 +Annual Leave 8 +Sick Leave 0 =Total Hours 84

Signature: Akash Rao 11/28/2012

Phase No.

1-Current/Gen. Office
2-Payroll Additive/Overhead
20-Conceptual Planning
25-Financing
30-Preliminary Design
35-Design Memo/Study
40-Final Design
45-Redesign
50-Clent Revisions
70-Bid Phase
75-Surveying
80-Construction Administration
85-Shop Drawings
90-Post Construction Services
95-Project Management

Direct Task No.

10-Administration
20-Clerical
30-Engineering
40-Drafting
50-Inspection
60
70-Computer Service

Overhead Task No.

10-Holiday
20-Annual Leave
30-Sick Leave
35-Comp Leave
40-Adm. Leave
45-Jury Duty
50-General Office
60-Pension Plan
70-Computer Service
80-Proposals
81-Pre-Contract Negotiations
82-Business Development

Reimbursable Task No.

00-No Category
10-Parking
20-Travel
30-Hotels
40-Meals
50-Office Supplies
50-Miscellaneous Expenses

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: Lisa Osborne	**Pay Period** 23
Employee No. 81	**Dates:** November 1, 2012 to November 14, 2012

Job No.	Date	1063	3010.9.2	3013	3500								
Phase No.		40	40	40	40								
Task No.		40	40	40	40								
Thursday	11/1		5	4									
Friday	11/2		2	2									
Saturday	11/3												
Sunday	11/4												
Monday	11/5		8										
Tuesday	11/6		9										
Wednesday	11/7		3	6									
Thursday	11/8		1	5	3								
Friday	11/9			5									
Saturday	11/10												
Sunday	11/11												
Monday	11/12		8	1									
Tuesday	11/13		9										
Wednesday	11/14		9										
Total Hours		0	54	23	3	0	0	0					

Hours Worked: 80 +Annual Leave _____ +Sick Leave _____ =Total Hours 80

Signature: Lisa Osborne

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: Lisa Osborne	**Pay Period** 24
Employee No. 81	**Dates: November 15, 2012 to November 28, 2012**

Job No.	Date	1063	3010.9.2	3013	3500	2500	OH2012	OH2012					
Phase No.		40	40	40	40	40	2	2					
Task No.		40	40	40	40	40	10	40					
Thursday	11/15		7.5			1.5							
Friday	11/16		2										
Saturday	11/17												
Sunday	11/18												
Monday	11/19		9.5										
Tuesday	11/20		9.5										
Wednesday	11/21		7.5					1.5					
Thursday	11/22						9						
Friday	11/23						4						
Saturday	11/24												
Sunday	11/25												
Monday	11/26		8	1									
Tuesday	11/27	2	8										
Wednesday	11/28		9										
Total Hours		2	61	1	0	1.5	13	1.5					

Hours Worked: 80 +Annual Leave _____ +Sick Leave _____ =Total Hours 80

Signature: Lisa Osborne

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: Brett C. Liuzza	**Pay Period** 23
Employee No. 80	**Dates:** November 1, 2012 to November 14, 2012

	Date												
Job No.		3010.9.	1063.1										
Phase No.		40	40										
Task No.		30	30										
Thursday	11/1	9											
Friday	11/2	8											
Saturday	11/3												
Sunday	11/4												
Monday	11/5	9											
Tuesday	11/6	9											
Wednesday	11/7	5	4										
Thursday	11/8	5	4										
Friday	11/9	8											
Saturday	11/10												
Sunday	11/11												
Monday	11/12	9											
Tuesday	11/13	9											
Wednesday	11/14	9											
Total Hours		80	8										

Hours Worked: 88 +Annual Leave _____ +Sick Leave _____ =Total Hours _____

Signature: Brett Liuzza

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: Brett C. Liuzza	**Pay Period** 24
Employee No. 80	**Dates: November 15, 2012 to November 28, 2012**

Job No.	Date	3010.9.1		OH-2012									
Phase No.		40		2									
Task No.		30		10									
Thursday	11/15	9											
Friday	11/16	9											
Saturday	11/17												
Sunday	11/18												
Monday	11/19	9											
Tuesday	11/20	9											
Wednesday	11/21	8											
Thursday	11/22			8									
Friday	11/23			8									
Saturday	11/24												
Sunday	11/25												
Monday	11/26	0											
Tuesday	11/27	10											
Wednesday	11/28	10											
Total Hours		64		16									

Hours Worked: _____ +Annual Leave _____ +Sick Leave _____ =Total Hours 80

Signature: Brett Liuzza

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: Mark Zimmerman	**Pay Period** 23
Employee No. 26	**Dates: November 1, 2012 to November 14, 2012**

Job No.	Date	1063.2	1063.1	1068.2		1060.6		3013		3010.9.2		OH2012	OH2012
Phase No.		40	40	40		40		40		40		2	1
Task No.		40	40	40		40		40		40		30	50
Thursday	11/1	2		3		3							
Friday	11/2	3				2		3					
Saturday	11/3												
Sunday	11/4												
Monday	11/5			4		4							
Tuesday	11/6	1		2		4		1					
Wednesday	11/7							8					
Thursday	11/8							6					2
Friday	11/9							8					
Saturday	11/10												
Sunday	11/11												
Monday	11/12											8	
Tuesday	11/13		8										
Wednesday	11/14		4							3			1
Total Hours		6	12	9		13		26		3		8	3

Hours Worked: 72 +Annual Leave 0 +Sick Leave 8 =Total Hours 80

Signature: Mark F. Zimmerman

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: Mark Zimmerman	**Pay Period** 24
Employee No. 26	**Dates: November 15, 2012 to November 28, 2012**

Job No.	Date	3010.9.2		1068.2		3013		1063.1			OH2012		OH2012
Phase No.		40		40		40		40			2		2
Task No.		40		40		40		40			40		10
Thursday	11/15	3		1		4							
Friday	11/16	4				2		2					
Saturday	11/17												
Sunday	11/18												
Monday	11/19	8											
Tuesday	11/20	4				4							
Wednesday	11/21	4.5				2					1.5		
Thursday	11/22												8
Friday	11/23												8
Saturday	11/24												
Sunday	11/25												
Monday	11/26	8											
Tuesday	11/27	8											
Wednesday	11/28	8											
Total Hours		47.5		1		12		2			1.5		16

Hours Worked: 80 +Annual Leave 0 +Sick Leave 0 =Total Hours 80

Signature: Mark F. Zimmerman

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: Theodore Hemelt	**Pay Period** 23
Employee No. 34	**Dates:** November 1, 2012 to November 14, 2012

Job No.	Date	3500	6005	3500	3010.9								
Phase No.		35	40	40	40								
Task No.		40	40	40	40								
Thursday	11/1	8											
Friday	11/2		2	6									
Saturday	11/3												
Sunday	11/4												
Monday	11/5			8									
Tuesday	11/6			8									
Wednesday	11/7			8									
Thursday	11/8			8									
Friday	11/9			8									
Saturday	11/10												
Sunday	11/11												
Monday	11/12				8								
Tuesday	11/13				8								
Wednesday	11/14				8								
Total Hours		8	2	46	24								

Hours Worked: 80 +Annual Leave 0 +Sick Leave 0 =Total Hours 80

Signature:

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: Theodore Hemelt	**Pay Period** 24
Employee No. 34	**Dates: November 15, 2012 to November 28, 2012**

Job No.	Date	3010.9	OH '12	OH '12	3500								
Phase No.		40	1	1	40								
Task No.		40	20	10	40								
Thursday	11/15	8											
Friday	11/16	8											
Saturday	11/17												
Sunday	11/18												
Monday	11/19	8											
Tuesday	11/20	8											
Wednesday	11/21	4	4										
Thursday	11/22			8									
Friday	11/23			8									
Saturday	11/24												
Sunday	11/25												
Monday	11/26	6			2								
Tuesday	11/27	8											
Wednesday	11/28	8											
Total Hours		58	4	16	2								

Hours Worked: 76 +Annual Leave 4 +Sick Leave 0 =Total Hours 80

Signature: Ted J. Hemelt

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: Beth Davis	**Pay Period** 23
Employee No. 43	**Dates:** November 1, 2012 to November 14, 2012

Job No.	Date	1030	1063.1	1063.2	3500	3010.9.2							
Phase No.		40	40	40	40	40							
Task No.		40	40	40	40	40							
Thursday	11/1	6	2										
Friday	11/2		4	4									
Saturday	11/3												
Sunday	11/4												
Monday	11/5		4	4									
Tuesday	11/6		2	6									
Wednesday	11/7		7	1									
Thursday	11/8		4	4									
Friday	11/9		5		3								
Saturday	11/10												
Sunday	11/11												
Monday	11/12		8										
Tuesday	11/13		8										
Wednesday	11/14		2			6							
Total Hours		6	46	19	3	6							

Hours Worked: 80 +Annual Leave _____ +Sick Leave _____ =Total Hours 80

Signature: Beth Davis

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expen
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: Beth Davis	**Pay Period** 24
Employee No. 43	**Dates: November 15, 2012 to November 28, 2012**

Job No.	Date	1063.1	3010.9.2	OH12	OH12	OH12							
Phase No.		40	40	2	2	2							
Task No.		40	40	20	50	10							
Thursday	11/15	7	1										
Friday	11/16	4		4									
Saturday	11/17												
Sunday	11/18												
Monday	11/19	6	2										
Tuesday	11/20	6	2										
Wednesday	11/21	2.5	4		1.5								
Thursday	11/22					8							
Friday	11/23					8							
Saturday	11/24												
Sunday	11/25												
Monday	11/26	8											
Tuesday	11/27	6	2										
Wednesday	11/28	4	4										
Total Hours		43.5	15	4	1.5	16							

Hours Worked: 76 +Annual Leave 4 +Sick Leave _____ =Total Hours 80

Signature: Beth Davis

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: Mary Ann Hellmers	**Pay Period** 23
Employee No. 53	**Dates:** November 1, 2012 to November 14, 2012

Job No.	Date	OH	3010	1068.2									
Phase No.		1	40	90									
Task No.		50	20	20									
Thursday	11/1	8											
Friday	11/2	8											
Saturday	11/3												
Sunday	11/4												
Monday	11/5	8											
Tuesday	11/6	8											
Wednesday	11/7	7	1										
Thursday	11/8	7		1									
Friday	11/9	8											
Saturday	11/10												
Sunday	11/11												
Monday	11/12	15											
Tuesday	11/13	7		1									
Wednesday	11/14	8											
Total Hours													

Hours Worked: 87 +Annual Leave _____ +Sick Leave _____ =Total Hours 87

Signature: Mary Ann Hellmers

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: Mary Ann Hellmers	**Pay Period 24**
Employee No. 53	**Dates: November 15, 2012 to November 28, 2012**

Job No.	Date	OH	OH	OH									
Phase No.		1	2	2									
Task No.		50	10	40									
Thursday	11/15	8											
Friday	11/16	8											
Saturday	11/17												
Sunday	11/18												
Monday	11/19	8											
Tuesday	11/20	8											
Wednesday	11/21	6.5		1.5									
Thursday	11/22		8										
Friday	11/23		8										
Saturday	11/24												
Sunday	11/25												
Monday	11/26	8											
Tuesday	11/27	8											
Wednesday	11/28	8											
Total Hours													

Hours Worked: 80 +Annual Leave _____ +Sick Leave _____ =Total Hours 80

Signature: Mary Ann Hellmers

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			