Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: Walter Baudier	**Pay Period** 22
Employee No. 1	**Dates: October 20, 2011 to November 2, 2011**

Job No.	Date	3010.8											
Phase No.		40											
Task No.		30											
Thursday	10/20	9											
Friday	10/21	8											
Saturday	10/22												
Sunday	10/23												
Monday	10/24	9											
Tuesday	10/25	9											
Wednesday	10/26	6											
Thursday	10/27	8											
Friday	10/28	6											
Saturday	10/29												
Sunday	10/30												
Monday	10/31	8											
Tuesday	11/1	7											
Wednesday	11/2	4½											
Total Hours													

Hours Worked: 74.5 +Annual Leave _____ +Sick Leave _____ =Total Hours 74.5

Signature: _____

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: Walter Baudier	**Pay Period** 23
Employee No. 1	**Dates:** November 3, 2011 to November 16, 2011

	Date												
Job No.		3010.8											
Phase No.		40											
Task No.		30											
Thursday	11/3	6											
Friday	11/4	1											
Saturday	11/5												
Sunday	11/6												
Monday	11/7	4											
Tuesday	11/8	5 1/2											
Wednesday	11/9	8											
Thursday	11/10	3 1/4											
Friday	11/11	3 1/4											
Saturday	11/12												
Sunday	11/13												
Monday	11/14	2.5											
Tuesday	11/15	2.0											
Wednesday	11/16	2 1/4											
Total Hours													

Hours Worked: _____ +Annual Leave _____ +Sick Leave _____ =Total Hours 37.75

Signature: _____

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			

1 of 2

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: John Holtgreve	Pay Period 22
Employee No. 2	Dates: October 20, 2011 to November 2, 2011

Job No.	Date	OH	3010.8	3011	OH	2021	1030.5	4001.4	7004.9	6005	7004.2.5	6005.1	TOTALS
Phase No.		1	40	40	2	2	2	80	2	80	80	40	
Task No.		50	30	30	30	80	80	30	80	30	30	30	
Thursday	10/20		1	2.5	5.5								9
Friday	10/21	0.5	3.5	2.5		1							7.5
Saturday	10/22												
Sunday	10/23												
Monday	10/24		9			0.5							9.5
Tuesday	10/25		7.5				0.5	0.5	0.5				9
Wednesday	10/26		9.5							0.5			10
Thursday	10/27		6	0.5		1				0.5	0.5	0.5	9
Friday	10/28	1	0.5	3.5		2						0.5	8
Saturday	10/29												
Sunday	10/30												
Monday	10/31		5		2.5							1.5	9
Tuesday	11/1	1.5	4.5		1.5							1	9
Wednesday	11/2	5	1.5	1.5									9
Total Hours		8	48	10.5	9.5	4.5	0.5	0.5	0.5	1	0.5	3.5	89

Hours Worked: 79.5 +Annual Leave 0 +Sick Leave 9.5 =Total Hours 89 *

Signature: John Holtgreve

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			

* Includes hours from pg 2 of 2

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: John Holtgreve	**Pay Period** 22
Employee No. 2	**Dates:** October 20, 2011 to November 2, 2011

Job No.	Date	2021	4009	XTRA 2021									TOTALS
Phase No.		80	80	40									
Task No.		30	30	30									
Thursday	10/20												0
Friday	10/21												0
Saturday	10/22												0
Sunday	10/23												
Monday	10/24												0
Tuesday	10/25												0
Wednesday	10/26												0
Thursday	10/27												0
Friday	10/28	0.5											0.5
Saturday	10/29												0
Sunday	10/30												
Monday	10/31												0
Tuesday	11/1		0.5										0.5
Wednesday	11/2	0.5		0.5									1
Total Hours		1	0.5	0.5	0	0	0	0	0	0	0	0	2

Hours Worked: _____ +Annual Leave _____ +Sick Leave _____ =Total Hours _____

Signature: _____

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Client Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: John Holtgreve	**Pay Period** 23
Employee No. 2	**Dates:** November 3, 2011 to November 16, 2011

Job No.	Date	OH	7004.3.3	3010.8	1060.1	2021	3011	6005.1	3014	2021	1063	3500	TOTALS
Phase No.		1	80	40	40	2	40	40	40	80	2	2	
Task No.		50	30	30	30	80	30	30	30	30	80	80	
Thursday	11/3	4	2	1	3								10
Friday	11/4	0.5	1.5	4	0.5	0.5	0.5	0.5					8
Saturday	11/5		2										2
Sunday	11/6												
Monday	11/7	0.5	2	3				0.5	1	0.5	2		9.5
Tuesday	11/8	1		2.5				3.5	1		1.5		9.5
Wednesday	11/9	0.5		5.5							3	0.5	9.5
Thursday	11/10	0.5		2							8		10.5
Friday	11/11			2						0.5	6.5		9
Saturday	11/12												
Sunday	11/13												
Monday	11/14	0.5	0.5	3							4.5		9
Tuesday	11/15	0.5		3			1.5			0.5	2.5		9.5
Wednesday	11/16	1	1	4.5			0.5			0.5	1		9.5
Total Hours		9	9	30.5	3.5	0.5	2.5	4.5	2	2	29	0.5	96

Hours Worked: 96 +Annual Leave 0 +Sick Leave 0 =Total Hours 96 *

Signature: John W Holtgreve Jr

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			

* Includes hours from page 2 of 2

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: John Holtgreve	**Pay Period 23**
Employee No. 2	**Dates: November 3, 2011 to November 16, 2011**

Job No.	Date	7004.8	1062										TOTALS
Phase No.		40	40										
Task No.		30	30										
Thursday	11/3												0
Friday	11/4												0
Saturday	11/5												0
Sunday	11/6												
Monday	11/7												0
Tuesday	11/8												0
Wednesday	11/9												0
Thursday	11/10												0
Friday	11/11												0
Saturday	11/12												
Sunday	11/13												
Monday	11/14	0.5											0.5
Tuesday	11/15		1.5										1.5
Wednesday	11/16		1										1
Total Hours		0.5	2.5	0	0	0	0	0	0	0	0	0	3

Hours Worked: _____ +Annual Leave _____ +Sick Leave _____ =Total Hours 3

Signature: _____

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Client Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: **Beau Baudier**	**Pay Period** **22**
Employee No.	**Dates: October 20, 2011 to November 2, 2011**

Job No.	Date	301DF6											
Phase No.		40											
Task No.		30											
Thursday	10/20	5											
Friday	10/21	6											
Saturday	10/22												
Sunday	10/23												
Monday	10/24	2											
Tuesday	10/25	3											
Wednesday	10/26	2											
Thursday	10/27	4											
Friday	10/28	2											
Saturday	10/29												
Sunday	10/30												
Monday	10/31	9											
Tuesday	11/1	1.5											
Wednesday	11/2	1											
Total Hours													

Hours Worked: 35.5 +Annual Leave _____ +Sick Leave _____ =Total Hours _____

Signature: _____

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: Beau Baudier	**Pay Period** 23
Employee No.	**Dates: November 3, 2011 to November 16, 2011**

Job No.	Date	3010.8											
Phase No.		40											
Task No.		30											
Thursday	11/3	5											
Friday	11/4	2											
Saturday	11/5												
Sunday	11/6												
Monday	11/7	1											
Tuesday	11/8	1											
Wednesday	11/9	1.5											
Thursday	11/10	2											
Friday	11/11	1.5											
Saturday	11/12												
Sunday	11/13												
Monday	11/14	1.5											
Tuesday	11/15	1											
Wednesday	11/16	2											
Total Hours													

Hours Worked: 18.5 +Annual Leave _____ +Sick Leave _____ =Total Hours _____

Signature: _____

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: April Hurry	**Pay Period** 22
Employee No. 44	**Dates:** October 20, 2011 to November 2, 2011

Job No.	Date	3010.8	7004.2.5	7004.3.3	7005.6	7003							
Phase No.		40	85	95	85	85							
Task No.		30	30	30	30	30							
Thursday	10/20	8											8
Friday	10/21	8											8
Saturday	10/22												0
Sunday	10/23												0
Monday	10/24	7	1										8
Tuesday	10/25	7		1									8
Wednesday	10/26	7		1									8
Thursday	10/27	7		1									8
Friday	10/28	8											8
Saturday	10/29												0
Sunday	10/30												0
Monday	10/31	6	2										8
Tuesday	11/1	6			2								8
Wednesday	11/2	7				1							8
Total Hours		71	3	3	2	1	0	0	0	0	0	0	80

Hours Worked: 80 +Annual Leave _____ +Sick Leave _____ =Total Hours 80

Signature: April H

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: April Hurry	**Pay Period** 23
Employee No. 44	**Dates:** November 3, 2011 to November 16, 2011

Job No.	Date	3010.8	7004.3.3	7004.2.5	7003.3								
Phase No.		40	85	85	85								
Task No.		30	30	30	30								
Thursday	11/3	7	2										9
Friday	11/4	7		1									8
Saturday	11/5	6											6
Sunday	11/6												0
Monday	11/7	9											9
Tuesday	11/8	9											9
Wednesday	11/9	9											9
Thursday	11/10	7		1									8
Friday	11/11	8											8
Saturday	11/12	6											6
Sunday	11/13												0
Monday	11/14	9											9
Tuesday	11/15	7			1								8
Wednesday	11/16	7	2										9
Total Hours		91	4	2	1	0	0	0	0	0	0	0	98

Hours Worked: 98 +Annual Leave _____ +Sick Leave _____ =Total Hours 98

Signature: April H

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: Tom Smith	**Pay Period** 22
Employee No. 10	**Dates: October 20, 2011 to November 2, 2011**

Job No.	Date	301018											
Phase No.		40											
Task No.		30											
Thursday	10/20												
Friday	10/21												
Saturday	10/22												
Sunday	10/23												
Monday	10/24												
Tuesday	10/25	1											
Wednesday	10/26	4											
Thursday	10/27												
Friday	10/28												
Saturday	10/29												
Sunday	10/30												
Monday	10/31												
Tuesday	11/1	1											
Wednesday	11/2												
Total Hours													

Hours Worked: 6 +Annual Leave _____ +Sick Leave _____ =Total Hours 6

Signature: Thomas M. Smith

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: Max Shukla	**Pay Period** 22
Employee No. 18	**Dates:** October 20, 2011 to November 2, 2011

Job No.	Date	3010.8	7005.2	7005.4	7005.5	7005.6							
Phase No.		40	40	40	40	40							
Task No.		30	30	30	30	30							
Thursday	10/20	9											
Friday	10/21	8											
Saturday	10/22	3											
Sunday	10/23												
Monday	10/24	8											
Tuesday	10/25	8											
Wednesday	10/26	8											
Thursday	10/27	8											
Friday	10/28	8											
Saturday	10/29	5											
Sunday	10/30												
Monday	10/31	9											
Tuesday	11/1	7				2							
Wednesday	11/2	3	1.5	1.5	1.5	1.5							
Total Hours		84	1.5	1.5	1.5	3.5							

Hours Worked: 92 +Annual Leave _____ +Sick Leave _____ =Total Hours 92

Signature: M. B. Shukla

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: Max Shukla	**Pay Period** 23
Employee No. 18	**Dates:** November 3, 2011 to November 16, 2011

Job No.	Date	3010.8	7005.3	7005.4	7005.5	7005.6	6005						
Phase No.		40	40	40	40	40	85						
Task No.		30	30	30	30	30	30						
Thursday	11/3	8					1						
Friday	11/4	9											
Saturday	11/5	6											
Sunday	11/6												
Monday	11/7	9											
Tuesday	11/8	9											
Wednesday	11/9	10											
Thursday	11/10	9											
Friday	11/11	9											
Saturday	11/12												
Sunday	11/13												
Monday	11/14	8											
Tuesday	11/15	8.5					0.5						
Wednesday	11/16	3	1.5	1.5	1.5	1.5							
Total Hours		88.5	1.5	1.5	1.5	1.5	1.5						

Hours Worked: 96 +Annual Leave _____ +Sick Leave _____ =Total Hours 96

Signature: M.B. Shukla

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: Dennis A. Snyder	**Pay Period** 22
Employee No. 65	**Dates: October 20, 2011 to November 2, 2011**

Job No.	Date	6005 Sewer	6005.1 Sewer	3010.8 AtGrade	3011 Manhat	2020 Camp	7004.2.5 LPV105	3013 St Peters					
Phase No.		80	40	40	40	40	85	40					
Task No.		30	30	30	30	30	30	30					Totals
Thursday	10/20	1	1	4	2			1	6005 platform / 6005.1 BKI Comments / 3010.8 steel qtys, revs / 3011 markups / 3013 email				9
Friday	10/21		5						6005.1 BKI comments				5
Saturday	10/22												0
Sunday	10/23												0
Monday	10/24	1	1				6	2	6005 platform email / 6005.1 DHH SFM apps / 7004.2.5 Guardrails/3013 mtg @ Shaw w/PSI				10
Tuesday	10/25	1	1				8		6005 platform email / 6005.1 LAW revs / 7004.2.5 Guardrails				10
Wednesday	10/26	4	4				2		6005 field & BKI mtg / 6005.1 PO vents / 7004.2.5 Guardrails				10
Thursday	10/27	1	6	2	1				6005 CPC responses / 6005.1 rev. cmnts. / 3010.8 staff mtg/3011 dwg revs.				10
Friday	10/28		4						6005.1 motor specs, dwg revs. LAW				4
Saturday	10/29												0
Sunday	10/30												0
Monday	10/31		4	2	4				6005.1 permits, dwg rev. / 3010.8 staff mtgs / 3011 dwg revs.				10
Tuesday	11/1		5	2	2				6005.1 permits, dwg rev. / 3010.8 staff mtgs / 3011 dwg revs.				9
Wednesday	11/2	1	4						6005 antenna foundation / 6005.1 permits, dwg rev.				5
Total Hours		9	35	10	9	0	16	3					82

Hours Worked: 82 +Annual Leave 0 +Sick Leave 0 =Total Hours 82

Signature: Dennis A. Snyder

Phase No.

1-Current/Gen. Office
2-Payroll Additive/Overhead
20-Conceptual Planning
25-Financing
30-Preliminary Design
35-Design Memo/Study
40-Final Design
45-Redesign
50-Clent Revisions
70-Bid Phase
75-Surveying
80-Construction Administration
85-Shop Drawings
90-Post Construction Services
95-Project Management
90-Post Construction Services
95-Project Management

Direct Task No.

10-Administration
20-Clerical
30-Engineering
40-Drafting
50-Inspection
60
70-Computer Service

Overhead Task No.

10-Holiday
20-Annual Leave
30-Sick Leave
35-Comp Leave
40-Adm. Leave
45-Jury Duty
50-General Office
60-Pension Plan
70-Computer Service
80-Proposals
81-Pre-Contract Negotiations
82-Business Development

Reimbursable Task No.

00-No Category
10-Parking
20-Travel
30-Hotels
40-Meals
50-Office Supplies
50-Miscellaneous Expenses

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: Dennis A. Snyder	**Pay Period** 23
Employee No. 65	**Dates: November 3, 2011 to November 16, 2011**

Job No.	Date	6005 Sewer	6005.1 Sewer	3010.8 AtGrade	3011 Manhat	2020 Camp	OH11 Annual	OH11					
Phase No.		80	40	40	40	40	1	1					
Task No.		30	30	30	30	30	20	50					Totals
Thursday	11/3						8		Annual Leave				8
Friday	11/4												0
Saturday	11/5												0
Sunday	11/6												0
Monday	11/7		4						6005.1 Lawrence Site Paving Markups				4
Tuesday	11/8	2	3	4					at SWBNO / 3010.8 Staff Mtg. Rev. Cmnts. Check				9
Wednesday	11/9		2	8					6005.1 Memo, Markups / 3010.8 Road Design Cmnts, Staff Mtg.				10
Thursday	11/10		2	8					6005.1 Markups / 3010.8 Review Comments, Geometry Setup				10
Friday	11/11		1	7					6005.1 Markups / 3010.8 Column and Foundation location Check				8
Saturday	11/12			8					3010.8 Bent Cap Geometry Check				8
Sunday	11/13												0
Monday	11/14			11					3010.8 Bent Cap Geometry Check, responses to review comments				11
Tuesday	11/15	1		8				1	6005 3674 Submittals / 3010.8 Bent Cap Geometry Check / OH11 Alliant Group				10
Wednesday	11/16			10					3010.8 Bent Cap Geometry Check, responses to review comments				10
Total Hours		3	12	64	0	0	8	1					88

Hours Worked: 80 +Annual Leave 8 +Sick Leave 0 =Total Hours 88

Signature: Dennis A. Snyder

Phase No.

1-Current/Gen. Office
2-Payroll Additive/Overhead
20-Conceptual Planning
25-Financing
30-Preliminary Design
35-Design Memo/Study
40-Final Design
45-Redesign
50-Clent Revisions
70-Bid Phase
75-Surveying
80-Construction Administration
85-Shop Drawings
90-Post Construction Services
95-Project Management
90-Post Construction Services
95-Project Management

Direct Task No.

10-Administration
20-Clerical
30-Engineering
40-Drafting
50-Inspection
60
70-Computer Service

Overhead Task No.

10-Holiday
20-Annual Leave
30-Sick Leave
35-Comp Leave
40-Adm. Leave
45-Jury Duty
50-General Office
60-Pension Plan
70-Computer Service
80-Proposals
81-Pre-Contract Negotiations
82-Business Development

Reimbursable Task No.

00-No Category
10-Parking
20-Travel
30-Hotels
40-Meals
50-Office Supplies
50-Miscellaneous Expenses

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: Prashanth Talkad	**Pay Period** 22
Employee No. 55	**Dates:** October 20, 2011 to November 2, 2011

Job No.	Date	3010.8	7003										
Phase No.		40	40										
Task No.		30	30										
Thursday	10/20	8											
Friday	10/21	8											
Saturday	10/22												
Sunday	10/23												
Monday	10/24	8											
Tuesday	10/25	8											
Wednesday	10/26	4	4										
Thursday	10/27	8											
Friday	10/28	8											
Saturday	10/29	5											
Sunday	10/30	4											
Monday	10/31	8											
Tuesday	11/1	8											
Wednesday	11/2	8											
Total Hours													

Hours Worked: _____ +Annual Leave _____ +Sick Leave _____ =Total Hours 89

Signature: _____

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			

Design Engineering, Inc.
Bi-Weekly Time Distribution Sheet

Name: Prashanth Talkad	**Pay Period** 23
Employee No. 55	**Dates:** November 3, 2011 to November 16, 2011

Job No.	Date	3010.8											
Phase No.		40											
Task No.		30											
Thursday	11/3	8											
Friday	11/4	8											
Saturday	11/5												
Sunday	11/6												
Monday	11/7												
Tuesday	11/8												
Wednesday	11/9												
Thursday	11/10												
Friday	11/11												
Saturday	11/12												
Sunday	11/13												
Monday	11/14												
Tuesday	11/15												
Wednesday	11/16												
Total Hours													

Hours Worked: _____ +Annual Leave _____ +Sick Leave _____ =Total Hours 16

Signature: _____

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			